



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt
- Hill Creek
- Pepper Drive
- Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

February 3, 2009
**BOARD OF EDUCATION
REGULAR MEETING
A G E N D A**

District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

6:00 – 6:45 p.m. BOARD MEETS WITH PRINCIPALS

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A. OPENING PROCEDURES – 7:00 p.m.	5
1. Call to Order and Welcome	
2. District Mission	
3. Pledge of Allegiance	
4. Approval of Agenda	
B. REPORTS AND PRESENTATIONS	
1. Superintendent's Report	
1.1. Developer Fees Collection Report	7
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1.3. Enrollment Report	9
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2. Presentation of California School Employees Association (CSEA), Chapter 557 Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and CSEA	15

BOARD OF EDUCATION · Dan Bartholomew, Dustin Burns, Allen Carlisle, Dianne El-Hajj, Barbara Ryan
DISTRICT SUPERINTENDENT · Lisbeth Johnson, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300

D. PUBLIC COMMUNICATION 19
During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. All meetings are tape recorded.

E. CONSENT ITEMS
Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. .

Superintendent

1.1. Approval of Minutes 21
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

1.2. Districtwide Recycling 29
It is recommended that the Board of Education authorize and support an audit to revive our recycling and educational program.

Business Services

2.1. Approval/Ratification of Travel Requests 31
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel including approval of air travel, overnight travel, and/or out-of-state travel as listed in the item.

2.2. Approval/Ratification of Revolving Cash Report 34
It is recommended that the Board of Education approve/ratify revolving cash checks as listed in the item.

2.3. Acceptance of Donations 36
It is recommended that the Board of Education accept donations listed in the item in the amount of \$2,300.

2.4. Removal of Underground Storage Tanks 37
It is recommended that the Board of Education authorize award for the removal of the underground storage tanks for diesel fuel.

Capitol Improvement/Modernization

3.1. Authorization to Sell Surplus Portable Buildings 47
It is recommended that the Board of Education authorize the sale of surplus portable buildings.

3.2. New Services Upgrade - SDG&E Fees for Hill Creek, Prospect Avenue and Chet F. Harritt 48
It is recommended that the Board of Education approve the SDG&E new services upgrade fees for Hill Creek, Prospect Avenue, and Chet F. Harritt.

Educational Services

4.1. Approval of Request for Extended Field Trip for Sycamore Canyon School to San Juan Capistrano Mission 55
It is recommended that the Board of Education approve the request for Sycamore Canyon School students to visit the San Juan Capistrano Mission.

- 4.2. **Approval of 2008-09 Memorandum of Understanding (MOU) with Cajon Valley Union School District for Beginning Teacher Support and Assessment Program (BTSA) Consortium** 58

It is recommended that the Board of Education approve the Memorandum of Understanding with Cajon Valley Union School District for (BTSA) Consortium.

Human Resources

- 5.1. **Personnel, Regular** 67

It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.

- 5.2. **Approval of 2009-2010 District School Calendar** 71

It is recommended that the Board of Education approve the 2009-2010 district school calendar.

F. DISCUSSION AND/OR ACTION ITEMS

Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Superintendent

- 1.1. **Business Breakfast** 73

It is recommended that the Board of Education approve the proposed plan and provide further direction.

- 1.2. **Building Dedication Plaques** 76

It is recommended that the Board of Education discuss and provide direction to Administration on the size and layout for dedication plaques.

Business Services

- 2.1. **Farmers' Market** 78

It is recommended that the Board of Education provide authorization to proceed with a temporary Use of Facilities approval for the establishment of the Santee Farmers' Market at the currently vacant Santee School site.

- 2.2. **Solar Project Update and Capital Project Financing** 79

It is recommended that the Board of Education discuss the Solar project based on current fiscal information. Action is at the discretion of the Board.

Capital Improvement

- 3.1. **Approval of Chet F. Harritt Revised Site Plan Classroom Addition Location** 91

It is recommended that the Board of Education discuss the public sewer line and review and approve the revised 10-classroom addition site plan for Chet F. Harritt.

Educational Services

- 4.1. **Trimester I and Physical Education Student Results** 95

A report on Trimester 1 student achievement data and physical education testing data will be presented to the Board of Education. Any additional action is at the discretion of the Board.

G. BOARD POLICIES AND BYLAWS

- 1.1. First Reading: Revised Board Policies** 98
- BP 0000- 1700 (Concepts and Roles)
 - BP 1000-1700 (Community Relations)
 - BP 2000-2230 (Administration)
 - BB 9000-9400 (Bylaws of the Board)

It is recommended that the Board review the revised Board Policies and Bylaws listed, which have been revised collaboratively with CSBA to bring the Board Policies and Bylaws up to current standards and to include current legal requirements.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS 104

I. CLOSED SESSION 105

1. Conference with Legal Counsel (Govt. Code § 54956.9 subdivision b):

Pending Litigation (One case.)

Legal Representation: Nowell A. Lantz, Attorney at Law

2. Liability Claim

Clamant: Sprotte + Watson Architect Planning

Agency claims against: Santee School District

3. Conference with Labor Negotiator (Govt. Code § 54956.8)

Agency Negotiator: Minnie Malin, Director, Human Resources

Employee Organizations: Santee Teachers Association

California School Employees Association

Purpose: Negotiations

4. Public Employment Matters (Govt. Code § 54957)

Public Employee Discipline/Dismissal/Release

Superintendent

J. RECONVENE TO PUBLIC SESSION 105

K. ADJOURNMENT 105

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting.

*The next regular meeting of the Board of Education is scheduled for
February 17, 2009, at 7:00 p.m.
in the Douglas E. Giles Educational Resource Center.*

Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ El-Hajj
___ Burns
___ Ryan
___ Carlisle
___ Bartholomew

6:00 – 6:45 p.m. – Board meets with Principals

Opening Procedures Item A.

OPEN SESSION 7:00 p.m.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the February 3, 2009 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report
Prepared by Lisbeth Johnson, Ed.D.
February 3, 2009

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

Agenda Item B.

DEVELOPER FEES COLLECTION REPORT
2008-09
CUMULATIVE THROUGH JANUARY 23, 2009

Residential Rate: \$1.63 per square foot over 500 - effective 5/21/06 \$3.05 per sq. foot over 500 = effective 4/17/08
Commercial Rate: \$.26 per square foot - effective 5/21/06 \$.29 per sq. foot - effective 4/15/08
Self Storage Rate: \$.05 per square foot \$.16 per sq. foot

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	560 PEPPER DR	07/28/08	1,996	\$6,087.80	PD
	X	9318 PROSPECT AVENUE	08/25/08	670	\$2,043.50	PA
	X	10512 MISSION GORGE (WALGREENS)	08/26/08	15,913	\$4,614.77	HC
	X	9305 MISSION GORGE (WALGREENS)	09/11/08	13,666	\$3,963.14	PA
	X	10119 WOODPARK DRIVE	10/03/08	965	\$2,943.25	CP
	X	9337 MISSION GORGE (JACK IN THE BOX)	10/14/08	2,499	\$724.71	PA
	X	9950 SEYMORE STREET	10/21/08	1,306	\$3,983.30	HC
	X	10515 MISSION GORGE ROAD (SONIC)	11/04/08	1,728	\$501.12	PA
	X	11032 SUMMIT AVE.	11/05/08	818	\$2,494.90	CP
	X	8458 MESA TERRACE ROAD	11/12/08	3,872	\$11,809.60	CFH
	X	8370 OCONNELL ROAD	11/13/08	600	\$1,830.00	PD
	X	7775-7766 BRITT PLACE	12/12/08	17,318	\$52,819.00	CFH
	X	1820 JOE CROSSON DRIVE (COUNTY OF : LEAVESLY TRAIL, GLEN BRAE TRAIL, LITTLE LEAF LANE (STANDARD PACIFIC)	01/05/09	49	\$14.21	PD
	X	10276 PRINCE JED CT.	01/09/09	49,451	\$115,672.81	RS
	X	10276 PRINCE JED CT.	01/16/09	597	\$180.85	CP
	X	9560 PATHWAY ST. (DRG ASSOCIATES LT	01/23/09	900	\$261.00	PA
TOTAL PAGE 1					\$209,943.96	
TOTAL COLLECTED AS OF JANUARY 23, 2008					\$402,078.35	

*Additional square footage (total is over 500 square feet)
**Fee Exempt - Senior / Elder Care Facility
***Fee Exempt - Less than 500 square feet

Requests For Use Of Facilities - February 3, 2009						
Group	Location	Date	Days	Time	Attendance	Fees Applied
<u>Cajon Park</u> Girl Scouts	Classroom	1/21/09 - 4/29/09	Wednesday	4:45 pm - 6:15 pm	unknown	
<u>Carlton Hills</u> Girl Scouts 6450 West Hills Little League City of Santee	Classroom Classroom Parking Lot & Dirt Field	1/28/09 - 2/18/09 2/11/09 - 6/03/09 3/14/09	Wednesday Wednesday Saturday	6:00 pm - 7:30 pm 6:30 pm - 9:30 pm 9:00 am - 2:00 pm	unknown 20 500	
<u>District Office</u> City of Santee (4th of July Event)	Parking Lot	7/4/09	Saturday	8:00 am - 10:00 pm	unknown	
<u>Prospect Avenue</u> Heartlight Aerobics	Primary Grass Area	1/28/09 - 3/10/09	Wednesday	1:00 pm - 2:00 pm	unknown	
<u>Rio Seco</u> YMCA - Cameron City of Santee (4th of July Event)	Classroom Amphitheater	2/4/09 07/04/09	Wednesday Saturday	6:00 pm - 8:00 pm 8:00 am - 10:00 pm	30 1,500	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES.

**Santee School District
ENROLLMENT REPORT
1/30/2009
Month 5 Week 4**

SCHOOL	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8			# Diff	% Diff	01/30/09 SDC	02/01/08 SDC	# Diff SDC	% Diff SDC	Prior Week		
										01/30/09 Total Reg	02/01/08 Total Reg							01/30/09 Total All	1/23/09 Total All	Total Diff
Cajon Park	108	101	100	98	100	92	114	107	125	945	931	14	1.5%	30	26	4	15.4%	975	973	2
Carlton Hills	40	39	45	37	50	51	55	98	105	520	541	-21	-3.9%	36	44	-8	-18.2%	556	557	-1
Carlton Oaks	73	66	77	65	94	101	101	110	122	809	817	-8	-1.0%	39	45	-6	-13.3%	848	848	0
Chet F. Harritt	90	70	66	74	78	73	73	54	69	647	635	12	1.9%	25	25	0	0.0%	672	670	2
Hill Creek	91	100	92	94	85	83	73	91	96	805	766	39	5.1%	24	26	-2	-7.7%	829	836	-7
Pepper Drive	70	77	79	83	76	90	81	79	79	714	693	21	3.0%	13	10	3	30.0%	727	727	0
Prospect	50	49	50	48	55	56	51	56	56	471	456	15	3.3%	17	14	3	21.4%	488	486	2
Rio Seco	102	91	89	83	108	89	75	96	80	813	808	5	0.6%	25	18	7	38.9%	838	835	3
Sycamore Canyon	48	47	39	56	39	42	33			304	305	-1	-0.3%	24	27	-3	-11.1%	328	329	-1
SUBTOTAL	672	640	637	638	685	677	656	691	732	6028	5,952	76	1.3%	233	235	-2	-0.9%	6261	6,261	0
Alternative School	2	5	2	3	7	7	7	4	9	46	41	5	12.2%					46	46	0
Success Academy									1	6	10	-4	-40.0%					6	6	0
EAK	118									118	120	-2	-1.7%					118	113	5
SUBTOTAL	120	5	2	3	7	7	7	5	14	170	171	-1	-0.6%					170	165	5
TOTAL	792	645	639	641	692	684	663	696	746	6198	6,123	75	1.2%					6431	6,426	5

Please note: Special Ed. PK listed below are not reflected in the total count above because they do not receive ADA until they reach 5 years of age.

	PK	
Cajon Park	3	978
Hill Creek	8	837
Prospect	18	506
Sycamore Canyon	11	339

Total Enrollment Including PK
6471

Schedule of Upcoming Events

<i>Date</i>	<i>Event</i>
February 4	District Science Fair 6:00 – 7:00 p.m. 6:30 p.m. – Awards
February 9	Lincolns' Day- Holiday Schools and Departments Closed
February 10	Board Workshop on Special Education 6:30 p.m.
February 12	Dedication Ceremony for Cajon Park 18-Classroom Building and Grand Opening of Modernized Classrooms 3:00 p.m. Dedication with Tours Following 6:00-7:30 p.m. Open House at Cajon Park
February 16	Washington's Day-Holiday Schools and Departments Closed
February 17	Board Meeting 7:00 p.m.
February 19	City/Board Joint Committee Meeting 7:00 City Offices
March 3	Student Forum 6:00 p.m. Board Meeting 7:00 p.m.
March 17	Board Meeting 7:00 p.m.
March 19	Sycamore Canyon Grand Opening of Modernized Classrooms 6:00-7:30 Open House
March 25	Business Appreciation Breakfast 7:30 – 9:00 ERC
April 6 – April 17	Spring Break – Schools Closed District Offices closed April 10 th
May 14	Classroom of the Future Foundation Awards – 5:00 p.m.

BACKGROUND:

Tonight, we would like to spotlight the following individuals for their outstanding work:

- Faith Mitchell, Business Services Coordinator
- Bernard Yeo, Director, Technology
- Robyn Wright, Data Specialist
- Rebekah Robles, Data Specialist.

Last Spring while working with the District's independent auditors, Faith detected small variances with the attendance information generated by system prepared reports along with system report criteria that fully captures all attendance data. Curious, Faith began investigating attendance data variances in more detail and with the help of Robyn Wright, discovered that the attendance system was not capturing some attendance data. The error appeared to be system-wide.

Bernard Yeo authorized time to fully evaluate the reason for the system variances. After some effort, Robyn and Faith learned that certain system flags had to be set to improve the capture and reporting of attendance information as required by State law. After making the appropriate system and report changes, Faith, Robyn, and Rebekah re-created the 2007-08 attendance records. The review of the corrected attendance report showed a positive variance of one percent (1%), **resulting in an additional \$345,000 in attendance revenue**. This improvement could not come at a better time.

Thank you Faith, Robyn, Rebekah, and Bernard! It's employees like these that are vigilant in their support of the school district that makes this district great.

Reports and Presentations Item B.3. Spotlight on Learning: Principal Presentation on Instructional Leadership and Student Presentation from Rio Seco School

Prepared by Lisbeth A. Johnson, Ed.D.
February 3, 2009

BACKGROUND:

Student learning and achievement are the primary areas of focus for our school district.

In the Santee School District, we celebrated the fantastic growth in achievement our students have made and the committed work our teachers do in the classroom on a daily basis. With all 9 of our schools boasting API scores over 800, Santee School District now has the highest API in East County and ranks number 10 in the County compared with all elementary districts with 1000+ ADA including Poway.

The principals are responsible for instructional leadership in support of student achievement goals targeted by the Superintendent and School Board. Over the next few months, each Principal, together with their Vice Principal, will share with the Board their plan to include at their school instructional improvement in Reading, which is the District's initiative. They will also bring forward students who will present briefly about some topic highlighted at their school.

Tonight, Principal Lisa McColl will share with the Board her instructional leadership plans for student learning at Rio Seco School.

Agenda Item B.3.

PUBLIC HEARINGS Item C.

Public Hearings Item C.1. Santee School District Board of Education Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and California School Employees Association

Prepared by Minnie Malin
February 3, 2009

Copies of the Board of Education's proposal have been posted for the public to read at the Santee Public Library, Santee Chamber of Commerce, Santee City Hall, District Education Center and all school site offices.

Section 3547 of the Government Code requires that the District hold a public hearing in matters of employee organization negotiation proposals. The public hearing on the Board's proposal has been scheduled for tonight.

Agenda Item C.1.

Public Hearings Item C.2. California School Employees Association (CSEA), Chapter 557 Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and CSEA

Prepared by Minnie Malin
February 3, 2009

Copies of the CSEA proposal have been posted for the public to read at the Santee Public Library, Santee Chamber of Commerce, Santee City Hall, District Education Center and all school site offices.

Section 3547 of the Government Code requires that the District hold a public hearing in matters of employee organization negotiation proposals. The public hearing on the CSEA proposal has been scheduled for tonight.

Agenda Item C.2.

PLEASE POST UNTIL FEBRUARY 4, 2009

INITIAL PROPOSAL
FROM THE
SANTEE SCHOOL DISTRICT

to the

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
CHAPTER 557

2008-09

It is the District's intention to modify articles of the
Current Collective Bargaining Agreement
Between
Santee School District
And
California School Employees Association (CSEA)
Chapter 557

- Article X - Hours
- Article XVI - Leave Provisions

**The public hearing will be held at the regular Board of Education
meeting on February 3, 2009**

PLEASE POST UNTIL FEBRUARY 4, 2009

INITIAL PROPOSAL

FROM THE

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
CHAPTER 557

to the

SANTEE SCHOOL DISTRICT

2008-09

It is CSEA's intention to modify articles of the Current Bargaining Agreement
Between
California School Employees Association
And
Santee School District

- Article IV – Association Rights
- Article XIII – Vacation
- Article XIV - Transfers
- Article XVII - Compensation
- Article XVIII – Benefits

**The public hearing will be held at the regular Board of Education
meeting on February 3, 2009**

PUBLIC COMMUNICATION Item D.

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are tape recorded.

Agenda Item D.

CONSENT ITEMS Item E.

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item E.1.1. Approval of Minutes
Prepared by Lisbeth Johnson, Ed.D.
January 20, 2009

BACKGROUND:

Presented for Board approval –

- January 20, 2009, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:		Second:		Vote:		Item E.1.1.
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**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

January 20, 2009
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President El-Hajj called the meeting to order at 7:00 p.m. and read the District Mission Statement.
Members present:
Dianne ElHajj, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Allen Carlisle, Member
Dan Bartholomew, Member
Administration present:
Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Bill Clark, Assistant Superintendent, Business Services
Emily Andrade, Assistant Superintendent, Educational Services
Minnie Malin, Director, Human Resources
Linda Vail, Executive Assistant and Recording Secretary
2. President El-Hajj invited Jessica Nguyen, a 7th grade student from Cajon Park, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.
Motion: Burns Second: Carlisle Vote: 5-0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Claims Against the District
 - 1.5. Schedule of Upcoming Events

Dr. Johnson shared that today was historic for the nation, inaugurating the 44th president and first African-American president. She also reported that John Mula, a Santee music teacher currently on leave while serving in the military, is part of the U.S. Marine Corps President's Band and played at the inauguration.

2. Recognition of Ted Doughty

Dr. Johnson introduced Ted Doughty and praised his work as Director of Maintenance and Operations for Santee School District. He will be greatly missed as he leaves for his new position with San Diego Unified School District. President El-Hajj presented Mr. Doughty with an engraved plaque and thanked him for his loyalty and commitment to Santee. Mr. Doughty thanked the Board for allowing him to serve the Santee School District. A reception was held to honor Mr. Doughty

3. Principal Presentations from Cajon Park and Pepper Drive Schools

Marcia Ginn-May provided a presentation to the Board about Cajon Park School's year of change. Cajon Park implemented Kinder Corner as a special corner of their school and teachers increased the instructional day for kindergarten students to 280 minutes. English Language Arts and Writing have been a focus area with increased daily instructional minutes and additional instructional strategies. Cajon Park has completed its construction and modernization. The teachers and students moved into the new 20-classroom building just before winter break. A dedication and open house will be held on February 12, 2009. Jessica Nguyen and Tyler Kirk, junior high students, shared the process used under Larry Barbary's instruction for publishing the Falcon News broadcast and provided a short demonstration.

Member Burns congratulated Mrs. Ginn-May on the Cajon Park Kinder Corner. He would be interested in tracking students receiving the extra 80 minutes in Kindergarten each day to see if their scores show greater growth as they move up the grades.

Debra Simpson, Pepper Drive Principal, provided a presentation about the exciting learning occurring at Pepper Drive School. The mission at Pepper Drive this year is "Building the academic and technology foundation for students to meet life in the coming years." Mrs. Simpson shared the reading plan and initiatives for students.

Three fifth grade students, Ansley Wilson, Alexandra Bockert, and Dana Bakke, created Mrs. Simpson's slide show after accepting the principal's challenge to develop a video presentation for the Board based on her outline. The students shared with the Board how they developed their presentation.

4. Presentation of the Board's Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and California School Employees Association (CSEA), Chapter 557
5. Presentation of California School Employees Association (CSEA), Chapter 557 Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and CSEA

Minnie Malin reported the intent of the District and CSEA to modify articles of their current bargaining agreement. A public hearing will be held on February 3, 2009.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. *There were no public comments.*

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President El-Hajj invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 1.2. **Adoption of Resolutions #0809-29 for Behavioral Intervention Plans (Hughes Bill) Mandated Cost Claim Settlement.**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 2.5. ***(Pulled for separate consideration.)***
- 2.6. **Approval of Quarterly Financial Disclosure, SB 564**
- 2.7. **Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement**
- 3.1. **Authorization to File Notice of Completion Documents (Cajon Park School Classroom Addition and Sycamore Canyon Modernization)**
- 3.2. **Amendment to Resolution #0809-22 to Pursue and Obtain New Construction Grant Eligibility for Classroom Additions at Cajon Park, Carlton Hills, Carlton Oaks, Rio Seco, Pepper Drive, Chet F. Harritt, and Hill Creek Schools**
- 4.1. **Approval of 2008-09 Consolidated Application, Part II**
- 4.2. **Approval of School Accountability Report Cards for the 2007-08 School Year**
- 4.3. **Approval of Memorandum of Understanding with Members of the Multi-Systems Workgroup to Share Information Across Agencies**
- 5.1. **Personnel, Regular**
- 5.2. **Approval to Enter Into an Agreement with Fagen, Friedman & Fullhurst for Legal Services**

It was moved and seconded to approve the Consent Items with the exception of Item D.2.5., which was pulled by Member Bartholomew.

Motion: Carlisle **Second:** Ryan **Vote:** 5-0

D.2.5. Acceptance of Donations (Pulled for separate consideration by Member Bartholomew.)

Member Bartholomew observed that businesses continue to donate to the school district even during this difficult financial climate. He asked administration to be sure to invite the businesses who have made donations to the District to the Business Appreciation Breakfast and that they be recognized at the breakfast for providing donations.

Motion: Bartholomew **Second:** Ryan **Vote:** 5-0

F. DISCUSSION AND/OR ACTION ITEMS

President El-Hajj invited comments from the public on any item listed under Discussion and/or Action. There were no comments from the public.

1.1. Reading Committee Update

Dr. Johnson shared the Board directed administration to return in January to give a mid year report on the work of the Reading Committee. Administration continues to look at ways to help students be more successful in reading. Kristin Baranski, Director of Curriculum and Assessment, pulled together a wonderful group of stakeholders to look at the reading issue. Kristin Baranski, Stephanie Pierce, and Pepper Drive Reading Specialist Debbie Towne, presented an update on what was discovered so far and recommendations for next steps. The team presented the concept of a Literacy Plan. The Literacy Plan includes effective instructional strategies, methods of assessment, curricular programs, and means to intervene or learning protocols.

The Committee will be prepared to provide the next and final report in May 2009, and will request the Board to address reading committee recommendations for a literacy plan, professional development for 2009-10, intervention programs/curriculum, and costs.

Rio Seco, Prospect Avenue, and Pepper Drive have done some amazing work in reading using the staff resources for interventions. Principals are coming together to collaborate on what is happening at other schools and how to bring those things to their schools.

Dr. Johnson reported a Literacy Plan is very important and using only the scripts from the adopted texts does not provide research based instructional delivery.

Member Bartholomew asked if each of the framework items have the materials needed. He would like to know how they plan to get the framework out to the teachers to use in the classrooms and how they will determine what is most applicable and in which grade levels. He prefers a tangible item for teachers showing them how Santee teaches reading. Stephanie Pierce said a Literacy Plan needs to be clearly laid out. Each site has 3 or more members on the committee who will be carrying the message back to their schools. Professional development will be provided by experts at the sites and be standardized across the District. Beginning in August, professional development will target 3rd – 5th grades. This will allow teachers to use the expertise when there is a pilot of new Language Arts materials. She described the steps:

Step 1 - every teacher knows the best researched practice of delivery.

Step 2 – and interventions are available as needed for struggling readers.

Member Burns would like to know what role the Language Arts Specialists will play. He believes consistency in their use is key, and would like to see consistency in their use across the District. Mrs. Baranski said the Language Arts Specialists are engulfed into the Reading Committee and will be the site liaison for coaching and many of their practices will be standardized.

Member Burns asked if we are using different strategies or techniques for special education. Stephanie Pierce said the special education strategies were assessed and they are using many of the same strategies. Special education staff is included on the Reading Committee and they are a great asset to the committee because they have particular knowledge about special education students.

Member Ryan asked if the interventions could be standardized, providing teachers a learning protocol with interventions and durations for certain student needs. Kristin Baranski said that is the next step after first teaching in the regular classroom.

Member Carlisle believes district wide consistency is very important. There needs to be a menu of options because all students do not respond to the same to interventions. He thanked the members of the committee and believes their work is very important.

1.2. Building Dedication and Modernized Classrooms Grand Opening

Dr. Johnson presented administration recommendations for the details of the Cajon Park building dedication. Member Ryan was concerned that 3:00 p.m. was too early for parents. Member Burns suggested an open house for parents in the evening advertised by a flyer sent home with students. Board members asked administration to work with Mrs. Ginn-May to set the best time and arrange for an open house in the evening.

The Board wished to keep the agenda short, to include recognition of Dr. Johnson, Bill Clark, Christina Becker, the ICOC Committee, and the City of Santee. President El-Hajj will work with Dr. Johnson to develop a program.

The Board discussed the dedication plaque and preferred the medium size plaque in bronze. The Board asked administration to provide a sample of both the small and medium plaques for the next Board meeting.

Board members asked administration to issue a press release and include the Chamber Board, businesses, and the media on the guest list. Member Burns asked that an invitation be sent to Governor Schwarzenegger.

1.3. We Agree Statements

President El-Hajj said at the December 4, 2008, special meeting, the Board said they would like the We Agree Statements brought to a Board meeting for discussion and approval. Member Carlisle asked if a Board member disagrees with a decision the Board makes, and is asked their opinion outside of a Board meeting, if it would violate the We Agree statements if the Board member shared their personal opinion. Members Ryan and Burns believe it is appropriate, as an individual Board member, to state if you did not support a decision.

Member Ryan moved to reaffirm the We Agree statements.

President El-Hajj reminded Board members that there are things that will need to be clarified with a new Superintendent and they will also plan to meet with administration to discuss staff protocols.

Motion: Ryan Second: Burns Vote: 5-0

2.1 State Budget Update and Mid-Year Recommendations

Bill Clark presented a legislative analyst's position on the State budget. The budget continues to fall short of the revised projections. The State has a commitment to Prop 98 funding and the monthly burden to support K-2 education, which is on the top of the funding list. Deferrals will probably be extended out. With the TRANS and MFCU line of credit in place, Mr. Clark believes we can cover operating expenses. It has been reported that ours is the only QZAB application in the queue and should be approved soon. This could serve as bridge financing to close the Phase 1 funding gap.

Member Ryan said since the Board's meeting with Congressman Hunter, federal capital funding is on their radar screen. She would like to get our information to statewide associations that are meeting with legislatures. Meetings could be set up with State senators but the action is in Washington DC with the national trade associations.

Dr. Johnson reported that the East County Superintendents are planning on meeting with legislators and are working to make education funding a priority for the State. Member Bartholomew said that when he, Member Ryan and Dr. Johnson met with Assemblyman Anderson they did not get the feeling that there would be any movement.

Member Ryan asked Dr. Johnson to do some investigation by checking with CSBA and ACSA to see what associations are doing.

2.2. Summary and Acceptance of the 2007-08 Audit Report by Vavrinek, Trine, Day & Co., LLP

Bill Clark presented the audit report by Vavrinek, Trine, Day & Co. Member Ryan said the report was outstanding and congratulated Mr. Clark. Member Burns moved to accept the 2007-08 audit report as submitted.

Motion: Burns Second: Carlisle Vote: 5-0

2.3. Approval of Monthly Financial Report

Bill Clark presented the December monthly financial report. He reported enrollment is healthy and attendance has been very strong. Member Ryan moved to approve the Monthly Financial Report for December 2008.

Motion: Ryan Second: Bartholomew Vote: 5-0

2.4. Approval of Agreement with Marks, Golia & Finch, LLP for Legal Services

Bill Clark requested the Board authorized entering into an agreement with Marks, Golia & Finch, LLP for legal representation. Member Ryan moved to approve the retainer agreement with Marks, Golia & Finch, LLP.

Motion: Ryan Second: Burns Vote: 5-0

3.1 Report on Energy by Design Incentives Capital Improvement Program

Bill Clark reported that Energy Design Incentives are additional opportunities to obtain additional funding toward construction. Member Burns moved to authorize the acceptance of design incentives from SDG&E and continuation of designing CIP projects to meet long range energy savings goals of the District.

Motion: Burns Second: Bartholomew Vote: 5-0

3.2 Approval of Agreement with School Site Solutions

Bill Clark reported the agreement with School Site Solutions is an effort to increase state funding in the new construction. They will work to get Santee School off the books as usable facilities to improve the District's chances for funding. Member Burns moved to approve services with School Site Solutions to provide services to secure additional State funding and authorize staff to execute the necessary documents.

Motion: Burns Second: Carlisle Vote: 5-0

3.3 Approval of Trittippo Architecture and Planning for Architectural Services to Complete Phase II Schools

Bill Clark reported that staff has been very pleased with Trittippo's services and would like to continue using their services for the Phase II work. The cost is slightly higher than projected because changes had to be made. Member Carlisle asked what the District's obligation is if they move forward but have to stop because they do not have the funds to continue. Mr. Clark said the District must pay the architects for any work completed but could ask them to stop work whenever needed. Member Ryan believes we need to be ready if funds are released. The cost of construction will greatly increase the longer we wait.

Member Ryan moved to approve Phase II work with Trittippo Architecture and Planning for an estimated total of \$2,540,763.52, with the stipulation added that the cash flow will be closely watched to not have them complete more work than they can be paid for, and providing the contract allows the District to halt work as needed with no continued obligation.

Motion: Ryan Second: Carlisle Vote: 5-0

3.4 Approval of Cajon Park Live-on Site Residence

Mr. Clark returned this item to the Board requesting approval to move forward to secure an on site resident at Cajon Park School. He reported the agreement was reviewed by legal council and meets the needs of the District, including a section addressing the upkeep of the exterior. Mr. Clark said there are interested people and he would like to begin seeking applications. Member Carlisle's greatest concern is that the appearance is kept neat. Member Burns said the fence could be filled in for privacy from the street.

Member Ryan asked about the Santee Success Program and where it can be relocated. Mr. Clark said it cannot be relocated to the Cajon Park Junior High campus because there are no restrooms available for use.

Member Burns moved to authorize administration to conduct the live-on resident application screening and interviewing process in order to obtain a live-on residence at Cajon Park School. Bill Clark will return with a plan for relocating the SSP program.

Motion: Burns Second: Carlisle Vote: 5-0

3.5 Facilities Committee Assessment of District Relocatable Classrooms, Trailers and Leased Classrooms Inventory

Bill Clark shared that administration is "sunshining" this item. The discussion to develop a master plan is just beginning and Mr. Clark would like the Facilities Committee to review the inventory of relocatable classrooms and provide a recommendation to the Board. Mr. Clark will return to the Board with a list of relocatables and a plan for action. He requested authorization for the Facilities Committee to provide an assessment.

Member Ryan moved to task the District's Facilities Committee to review the relocatable classroom inventory of the District and to bring forth to the Board recommendations.

Motion: Ryan Second: Burns Vote: 5-0

3.6. Learning Resource Center Book Stack Systems

Mr. Clark reported this item has returned to the Board for consideration. At the last meeting the Board wished to delay action pending the outcome of the State budget and modernization funding. Dr. Johnson shared that if this purchase is not made, the Learning Resource Centers will remain empty and unusable when they are completed. Administration had decreased their initial purchase request in consideration of possible funding deferrals from the State.

Member Ryan moved to authorize administration to procure a portion of the needed library shelving systems, as listed in the item for Phase 1 schools' Library Resource Centers at Carlton Oaks, Rio Seco, and Cajon Park.

Motion: Ryan Second: Bartholomew Vote: 5-0

4.1. Adoption of Resolution No. 0809-28 to Layoff and/or Reduce Work Hours for Identified Classified Employees

Minnie Malin reported administration has identified certain classified positions that should be reduced or eliminated due to lack of funds, services, or modernization. Many of the classified employees affected by the elimination of these positions will have options to bump into other positions within the same classification and keep the same hours; however, several classified employees will either be reduced in classification and/or hours, and five (5) classified employees will receive layoff notices.

Administration recommended elimination of one (1) Food Service Worker III-A, 2.25 hour position; reduction of one (1) Food Service Worker III-A, from 2.25 hours to 1.5 hours; elimination of one (1) Food Service Worker II, 6.0 hour position; reduction of one (1) Food Service Worker II, 6.0 hours to Food Service Worker I, 3.5 hours; layoff of one (1) Food Service Worker I, 3.5 hour employee; layoff one (1) Assistant Mechanic, 4.0 hour employee; and layoff of three (3) Instructional Assistants, 3.0 hour employees

Member Ryan said she understands that these employees have been notified and it is not a pleasant thing to have to lay people off. She thanked these employees for what they have done for Santee students and teachers.

Member Burns moved, with regret and based on the approval of the Hill Creek School Site Council, to adopt resolution no. 0809-28 for reduction in work hours for identified classified staff.

Motion: Burns Second: Bartholomew Vote: 5-0

4.2. Approval to Increase Work Hours for Identified Classified Position

Member Burns moved to approve the increase of work hours of the identified classified position.

Motion: Burns Second: Carlisle Vote: 5-0

G. BOARD COMMUNICATION

Member Burns would like to have a conversation in the future about the Cajon Park Junior High old facilities not in use. Being vacant may open the District up to many things such as vandalism and a plan should be developed if SSP cannot move there. The annex building should be included in the conversation.

President El-Hajj reported the Calendar Committee met. Modernization is affecting the calendar and she asked the Board if they would like to hold on adopting a calendar to see if they will be continuing with modernization this summer. Board members would like to adopt a calendar and proceed as though modernization will continue as planned. The Board would prefer to adopt only the 2009-10 calendar at this time and not a two year calendar. Minnie Malin will return with a calendar next meeting for Board consideration.

Dr. Johnson reported the Business Services revised policies will be available for review on January 27th. Linda will send a summary of the Superintendent's revised policies and they will come to the Board in February for approval to send to CSBA for processing.

Linda is scheduling a City/Board meeting with the Council members. Dr. Johnson said a meeting also needs to be scheduled for a workshop on Special Education.

Member Bartholomew said Leadership Associates was planning to hold interviews for the Superintendent applicants on February 9th. Board members were concerned that February 9th had not been confirmed as an interview date. Further discussion with Leadership Associates will be needed to develop a firm schedule.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Public Employment Matters (Govt. Code § 54957)**
Public Employee Discipline/Dismissal/Release
Superintendent
2. **Conference with Labor Negotiator (Govt. Code § 54956.8)**
Agency Negotiator: Minnie Malin, Director, Human Resources
Employee Organizations: Santee Teachers Association
California School Employees Association
Purpose: Negotiations
3. **Conference with Legal Counsel (Govt. Code § 54956.9 subdivision (b): Pending Litigation (One case.)**
Legal Representation: Nowell A. Lantz, Attorney at Law

The Board entered closed session at 10:25 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 11:55 p.m. No action was reported.

K. ADJOURNMENT

The January 20, regular meeting adjourned at 11:55 p.m.

Barbara Ryan, Clerk

Lisbeth A. Johnson, Ed.D., Secretary

Consent Item E.1.2. Districtwide Recycling
Prepared by Lisbeth A. Johnson, Ed.D.
February 3, 2009

BACKGROUND:

Many school districts have been successful in improving their economic and environmental performance through the implementation of waste reduction initiatives. Successful recycling programs reduce waste and save money. According to the California Integrated Waste Management Board:

“California school districts dispose of large amounts of waste (approximately 763,817 tons per year). These wastes represent a significant loss of natural resources and school district funds, as well as a potential threat to student/staff health and the environment. To be responsible stewards of environmental quality, school districts should review processes and operations, and even curriculum choices. They should evaluate the economic, educational, and environmental benefits of implementing an effective waste reduction program.

Incorporating waste reduction as part of the school district’s overall way of doing business can provide a number of important benefits:

- Reduced disposal costs
- Improved worker safety
- Reduced long-term liability
- Increased efficiency of school operations
- Decreased associated purchasing costs

School district waste reduction programs also foster student achievement by transforming the school environment into a laboratory for learning and providing numerous opportunities for investigation through environment-based education.”

Administration implemented a recycling program about 8 years ago. Initially, this program generated reasonable recycling savings. However, there is a need to revive the program. The agency Waste Management conducts audits for school districts for free. It could be helpful to have this information to revive our recycling program during modernization to begin recycling with a fresh organized start for the 2009-10 school year. Meanwhile we’ll continue to use our current program.

RECOMMENDATION:

It is recommended that the Board of Education authorize and support an audit by Waste Management to revive our recycling and educational program. It is important for the District to be good stewards for our community and environment.

This recommendation supports the following District goals:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.
- Develop social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

There is a potential cost savings to the District if a recycling program is implemented Districtwide. There is no fiscal impact at this time, however, the potential cost savings would be investigated during the study/audit.

STUDENT ACHIEVEMENT IMPACT:

This is an environmental and fiscal item. All environmental and fiscal items impact student achievement impact.

Motion:		Second:		Vote:		Agenda Item E.1.2.
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BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the Fall of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350 as follows:

1. Requests for travel which do not require air travel and/or an overnight stay and which are not out of the State have been approved by the immediate administrative supervisor.
2. All requests for travel which require air travel, and/or an overnight stay and/or are out of the State shall be approved by the Executive Council or Superintendent and submitted to the Board of Education for approval prior to the travel date.
3. A Travel Reimbursement Claim, E-Form 64-551 must be completed and submitted to Business Services for all travel with travel receipts attached. **Receipts are required for registration fees, lodging, transportation, and parking.** Receipts for meals are not required as a per diem is provided for such expenses. Form 64-551 is to be returned to Business Services within ten (10) working days after returning from travel. Claims not filed within ten (10) working days will be processed on a case by case basis but not passed thirty (30) days after returning from travel.
4. If travel expenses incurred for requests for air travel and/or an overnight stay and/or are out of the State exceed the original Board approved amount by \$50.00 or 10%, whichever is higher, the additional expenses will be resubmitted to Executive Council and the Board of Education for approval prior to reimbursement.

A list of travel and professional staff events that have been approved by the immediate administrative supervisor will be presented for the Board's review and ratification on a monthly basis at the second Board meeting of each month. Included on the report are

dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted to the Board of Education for approval **prior** to the travel date.

RECOMMENDATION:

Administration recommends that the Board of Education approve the Travel Report for personnel requesting air travel, overnight travel, and/or out of state travel as listed on the attached schedule. Included on the report is administrative-approved travel within the County is provided for the Board's information.

This recommendation supports the following District goal:

- Establish a staff development program as the cornerstone of effective instructional programs and employee performance.

FISCAL IMPACT:

There are no estimated travel expenses (\$0) as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.1.
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Board Travel Report - February 3, 2009									
Travel Dates	Attendees	Site or Dept	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Overnight, Out-of-State, Air Travel	
			NONE						
Travel Requests (overnight, out-of-State, and/or air travel) Submitted for Board Approval									
Wed-Sat, 02/04/09 - 02/07/09	Bernard Yeo Laura Spencer	TCS Instr Tech	Interactive Whiteboard Technologies	Sarasota, FL	\$0 \$0	*\$0 *\$0	*expenses coordinated by Sarasota County Public Schools and paid by Logical Choice Technologies	Bernard Yeo and Laura Spencer have been invited to attend this unique opportunity to witness 21st Century model classrooms in action at Sarasota elementary, middle, and high schools, which is the largest districtwide IWB classroom transition accomplished to date in the nation. This experience will provide information about implementing a successful project plan and process as well as roundtable discussions, Q&A sessions, and touring the sites. All expenses for this travel will be paid for by Logical Choice Technologies via Sarasota County Public Schools.	

Consent Item E.2.2. Approval/Ratification of Revolving Cash Report
Prepared by Bill Clark
February 3, 2009

BACKGROUND:

The Revolving Cash Fund of \$5,000 is used to pay bills which amount to \$200 or less. The process results in prompt payment to vendors and saves costs of processing payments of small amounts through the County Superintendent of Schools.

The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #21720 through #21721 on the \$5,000 Revolving Cash Account.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is \$82.18 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.2.
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SANTEE SCHOOL DISTRICT
 REVOLVING CASH REPORT - \$5,000

Date	Number	Name	Memo	Amount
01/14/09	21720	BOLTON & COMPANY INSURANCE	6TH GRADE CAMP INSURANCE (RS)	\$43.80
01/15/09	21721	STATE BOARD OF EQUALIZATION	LORENE FOSTER CHILDREN'S FUND	\$38.38

Total Checks Written

\$82.18

Total to be Reimbursed

\$82.18

Consent Item E.2.3. Acceptance of Donations
 Prepared by Bill Clark
 February 3, 2009

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds for Assemblies by the San Diego Symphony	\$1,000.00	Santee Sheriff's Station – Spirit of Giving Program 2008	Hill Creek
Computers (2), Printer, and periphial equipment	\$1,200.00	Dr. Lisbeth A. Johnson	District sent to Hill Creek
Funds to Support the Literacy Center	\$100.00	Chula Vista Masonic Lodge	Rio Seco
TOTAL DONATIONS RECEIVED	\$2,300.00		

RECOMMENDATION:

Administration recommends acceptance of the donations listed above for the District.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The donations above are valued at \$2,300.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.3.
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Consent Item E.2.4. Removal of Underground Storage Tanks
Prepared by Bill Clark
February 3, 2009

BACKGROUND:

At its December 16, 2008 meeting, the Board of Education provided authorization for administration to seek bids for underground storage tank removal. The Transportation Department currently uses underground storage tanks for diesel fuel. The fees and inspection charges associated with the upkeep of the underground storage tanks exceed \$10,000 annually and are due June 2009. By removing the tanks and utilizing offsite fueling before June, the District will save a substantial amount of money by eliminating its underground storage tank fees, permits, and monthly inspections. We will also be removing the prospective risk of hazardous material spills and compliance issues.

Administration contacted San Diego Unified School District staff in charge of underground storage tank removal and they highly recommended using Ninyo & Moore Environmental Consultants to handle the entire removal, environmental monitoring, and permitting process. Ninyo & Moore requested underground storage tank removal bids from an established group of qualified vendors and has submitted the attached proposal all inclusive with their environmental services. Currently, Ninyo & Moore has provided excellent services for all the construction test lab services of the District's Capital Improvement Program.

RECOMMENDATION:

It is recommended that the Board of Education authorize award for the removal of the underground storage tanks for diesel fuel.

This recommendation supports the following District goals:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The proposed fiscal impact includes \$59,718 for construction. Administration recommends an additional allowance of \$25,000 for possible unsuitable soils removal if encountered, and an additional \$5,000 for permits and construction monitoring, if necessary, for a total of approximately \$90,000 to be paid from the restricted maintenance budget. The cost to purchase diesel fuel will be negligible because the annual tank certifications will offset the cost of direct purchase and will be a net annual savings.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal items impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.4.
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Consent Item F.2.7.
Prepared by Bill Clark
December 16, 2008

Authorization to Seek Bids for Removal of Underground
Storage Tank

BACKGROUND:

The Transportation Department currently uses underground storage tanks for diesel fuel. The fees and inspection charges associated with the upkeep of the underground storage tanks exceed \$10,000 annually. The District faces increased costs, additional monitoring, and potential fees as State regulations continue to increase almost annually. By removing the tanks and utilizing offsite fueling, the District will save a substantial amount of money by eliminating its underground storage tank yearly fees, permits, and monthly inspections. We will also be removing the prospective risk of hazardous material spills.

RECOMMENDATION:

It is recommended that the Board of Education authorize solicitation of bids for the removal of the underground storage tanks. Bid results will be returned to the Board for their review and/or action on February 3, 2009.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact will be determined when the bids are awarded; however it is estimated that bids will amount to a range of \$150,000 to \$200,000 for removal. Yearly maintenance fees, permits, and inspections of the underground storage tanks costs approximately \$12,000.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Agenda Item from 12/16/08

Motion:		Second:		Vote:		Agenda Item F.2.7.
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January 23, 2009
Proposal No. P-8296

Ms. Christina Becker
Director of Facilities
Santee School District
9625 Cuyamaca Street
Santee, California 92071

Subject: Proposal for Environmental Consulting Services
Removal of Underground Storage Tanks and Hydraulic Lift System
Santee School District Transportation Yard
9880 Riverwalk Drive
Santee, California

Dear Ms. Becker,

In response to your request, Ninyo & Moore is pleased to submit this cost estimate to provide environmental consulting services associated with the removal of two underground storage tanks (USTs), and one hydraulic lift system located at the subject site. The primary goal of this project will be to assist the Santee School District (SSD) with regulatory closure of the USTs and lift system in accordance with applicable County of San Diego, Department of Environmental Health (DEH) Site Assessment and Mitigation guidelines and requirements.

SITE DESCRIPTION

The site is located at 9880 Riverwalk Drive, Santee, California. The site is bound to the north and east by residential structures, to the west by commercial businesses, and to the south by Riverwalk Drive, beyond which is a school. The site is currently the transportation and maintenance facility for the SSD, and is occupied with offices, maintenance facilities, storage, and parking for the SSD bus fleet. Two USTs are located at the site. UST-1 is located in the north central portion of the site, and has a capacity of approximately 6,000 gallons and contained unleaded gasoline until 2005 when it was used for diesel fuel storage. An associated single pump dispenser is located adjacent to the north of the UST. UST-2 is located at the northeastern portion of the site and has a capacity of approximately 4,000 gallons and contained diesel fuel. An associated single pump dispenser is located adjacent to the north of the UST. The hydraulic lift system is located approximately 20 feet east of UST-2. The hydraulic lift system contains two subsurface hydraulic pistons located in a concrete lined vault and an above ground hydraulic fluid reservoir, which has an approximate volume of 21 gallons.

FRED NORTH CONSTRUCTION Co., Inc.
GENERAL CONTRACTORS
3110 Florence Terrace
Spring Valley, CA 91978-2309
Lic. No. 579715

(619) 669-1768
FAX (619) 669-1766

Cost Proposal for USTs and Hoist Removal at Santee Schools Transportation Yard

EXCLUSIONS:

The tasks following are specifically excluded:

- All Consulting Services
- Preparation of plans or submission to regulatory agencies
- Any and all Permits, HASPS, SSPS and Workplans
- Storm Water Pollution Prevention Measures or BMPs
- Location, relocation, protection, removal or replacement of any utilities or structures above or below grade that may conflict with the work
- Any permits or regulatory approval not specified in the Assumptions
- Sampling, analysis, or characterization of any material, air, water or soil
- Sloping, shoring or dewatering of excavations
- Soil compaction testing or fill certification of any fill placed in excavations
- Removal or disposal of any UST anchoring components, tie-downs or slabs
- Disposal of USTs and piping as anything other than ordinary clean refuse
- Disposal of hoists, equipment and piping as scrap steel
- Disposal of any material, soil or water other than as specified in the Assumptions
- PPE, other than as specified in the Assumptions
- Any additional work required by regulatory agencies or client

This offer does not provide for a complete project and is for the services requested and discussed herein, anything not specifically noted as included is excluded. This offer is valid for sixty days from the proposal date and will become part of any agreement we enter into for this work. Any additional services requested will be charged for at the Unit Price Rate for Unit Priced Work or on a Cost Plus 20% Basis for other work in accordance with our current Services Prevailing Wage Rate Schedule. Please contact me if further information is needed. Thank you for this opportunity to be of service, we look forward to assisting you with this project.

Sincerely,

Fred North

E09-813

SCOPE OF SERVICES

Ninyo & Moore's proposed scope of work will generally include performing the services listed below.

- Provide project management and coordination.
- Review background documents pertaining to UST systems/installations.
- Prepare and submit UST removal permit with fees to the DEH and Santee Fire Department (STFD).
- Prepare and submit a Post-Tank-Removal Investigation Work Plan to the DEH. If it is apparent that the soil has been impacted with petroleum hydrocarbons, the contractor can utilize the already prepared Post-Tank-Removal Investigation Work Plan that will allow him to excavate up to 75 cubic yards of total petroleum hydrocarbon (TPH) impacted soils in an attempt to remediate the impacted area before backfilling the excavation. This can be a significant cost savings for the SSD if the volume of impacted soil is relatively small.
- Prepare and implement a Site Health and Safety Plan that will address the health and safety issues of Ninyo & Moore personnel related to on-site project activities.
- Mark the proposed excavation locations and contact Underground Service Alert (USA) a minimum of 48 hours prior to excavation activities to avoid potential conflicts with subsurface utilities.
- Conduct a geophysical survey to evaluate potential underground utility conflicts.
- Notify the DEH and the STFD to schedule inspection services of UST removal activities.
- Observe and document the removal of overburden materials/soils overlying the USTs (excavate at two separate UST locations).
- Purge and triple rinse the USTs.
- Obtain approval from STFD that the USTs are safe for removal from the excavation.
- Remove the USTs by a licensed excavation contractor.
- Collect soil samples from beneath the removed USTs as directed by the on-site DEH representative.
- Remove the hydraulic pistons and piping from the concrete lined vault.
- Collect soil samples associated with the removed hydraulic lift system as directed by the on-site DEH representative.
- Submit soil samples to Calscience Environmental Laboratories Inc. in Garden Grove, California, a state-certified laboratory, for chemical analyses. Analyze soil samples collected from beneath the removed USTs for TPHs as gasoline and as TPH extended range by United States Environmental Protection Agency (USEPA) test method 8015B (M), and volatile organic compounds including oxygenates by USEPA 8260B. Analyze soil samples

collected from beneath the removed hydraulic lift system and analyze for TPH as hydraulic oil by USEPA 8015B.

- Dispose of USTs and hydraulic lift components at an appropriate disposal facility.
- Backfill the excavations (the backfill material placed from the bottom of the excavation to within 1 foot below the bottom of the replacement concrete slab will be compacted to 90% or greater relative density. The final 1 foot of backfill material will be compacted to 95% or greater relative density).
- Repave the surfaces at the UST and hydraulic lift excavation areas with reinforced concrete to match existing surface.
- Prepare a UST and hydraulic lift system closure report documenting permitting, field activities, laboratory analytical results, and providing conclusions and recommendations regarding possible environmental impacts, if any, at the site relating to the former USTs and hydraulic lift system.

ASSUMPTIONS AND UNDERSTANDINGS

The following conditions will apply to the performance of the scope of services described herein:

- The site owner will grant access to the site at the time of the UST and hydraulic lift system removals.
- Normal excavation conditions are assumed. Should we encounter rock, high water table, perched water, excessive concrete and/or rebar, utility lines, structural footings, etc., the cost of services may be affected.
- USTs are not restrained by ties to or resting on any subsurface structure.
- Protection, repair, replacement and/or relocation of utilities or surface/subsurface structures are not included.
- Stormwater and/or groundwater handling and/or treatment are not included.
- Stormwater pollution prevention plan is not included.
- Permitting, other than specified, is not included.
- Removal and disposal of hazardous materials is not included.
- UST overburden material is suitable for use as backfill.
- Water is available on site at no charge to Ninyo & Moore.
- Personal protection greater than level D is not required.
- Delays beyond the control of Ninyo & Moore may result in additional charges.

- Evaluation and site work beyond that described in this proposal may be recommended if there is reasonable cause to believe that the site may have been adversely impacted by an unauthorized release from the former USTs or hydraulic lift.
- If applicable, following removal of the UST(s), it may be recommended to use the available contractor/excavation equipment and initiate the subsurface assessment of a suspected or confirmed unauthorized release. The DEH considers a Post-Tank-Removal Investigation to be an effective method of subsurface assessment only in situations where the volume of excavated soil is limited to 75 cubic yards, or a volume that can be properly managed and not result in nuisance conditions. Additional costs associated with supplemental subsurface assessment including but not limited to; Ninyo & Moore labor, over-excavation, drilling, soil sampling, analytical results, backfilling, and soil disposal, are not included in this proposal. (Note: the permit must be completed prior to UST removals).

PROPOSED SCHEDULE

Following receipt of your written authorization to proceed, Ninyo & Moore will commence the services described herein. Verbal findings will be provided to the client upon completion of field work and review of analytical results. It is estimated that the proposed scope of services will require six to eight weeks to complete from receipt of the notice to proceed.

COMPENSATION

The estimated fee for the scope of services outlined above is \$59,718 (Fifty-Nine Thousand Seven Hundred and Eighteen Dollars). The project will be invoiced on a time and materials basis. Should conditions be encountered that warrant additional research/evaluation/sampling, the client will be contacted for authorization.

We appreciate the opportunity to be of service to you on this project.

Sincerely,
NINYO & MOORE



Sean O. McGoey
Senior Project Environmental Geologist



Beth S. Abramson-Beck, P.G. 4580
Principal Geologist

SOM/BAB/ek

Attachments: Table 1 - Breakdown of Estimated Fee

Distribution: (1) Addressee

TABLE 1 - BREAKDOWN OF ESTIMATED FEE

PROJECT MANAGEMENT AND COORDINATION, SITE SAFETY PLAN PREPARATION				
Principal Engineer/Geologist/Environmental Scientist	2 hours	@	\$ 125.00 /hour	\$ 250.00
Senior Project Engineer/Geologist/Environmental Scientist	10 hours	@	\$ 115.00 /hour	\$ 1,150.00
Senior Staff Engineer/Geologist/Environmental Scientist	8 hours	@	\$ 100.00 /hour	\$ 800.00
Data Processing, Technical Editing, or Reproduction	2 hours	@	\$ 54.00 /hour	\$ 108.00
Subtotal				\$ 2,308.00

COUNTY OF SAN DIEGO DEPARTMENT OF ENVIRONMENTAL HEALTH TANK REMOVAL PERMIT, CITY OF SANTEE FIRE DEPARTMENT TANK REMOVAL PERMIT, POST-TANK REMOVAL INVESTIGATION WORK PLAN				
Senior Project Engineer/Geologist/Environmental Scientist	8 hours	@	\$ 115.00 /hour	\$ 920.00
Senior Staff Engineer/Geologist/Environmental Scientist	6 hours	@	\$ 100.00 /hour	\$ 600.00
Technical Illustrator/CAD Operator	2 hours	@	\$ 64.00 /hour	\$ 128.00
Data Processing, Technical Editing, or Reproduction	1 hour	@	\$ 54.00 /hour	\$ 54.00
County of San Diego Tank Removal Permit	1 unit	@	\$ 1,435.00 /unit	\$ 1,435.00
City of Santee Tank Removal Permit	1 unit	@	\$ 650.00 /unit	\$ 650.00
Subtotal				\$ 3,787.00

UNDERGROUND STORAGE TANK BACKGROUND REVIEW, EXCAVATION MARKOUT FOR USA SERVICE ALERT				
Senior Project Engineer/Geologist/Environmental Scientist	4 hours	@	\$ 115.00 /hour	\$ 460.00
Senior Staff Engineer/Geologist/Environmental Scientist	4 hours	@	\$ 100.00 /hour	\$ 400.00
Subsurface Geophysical Survey	1 unit	@	\$ 1,322.00 /unit	\$ 1,322.00
Data Processing, Technical Editing, or Reproduction	1 hour	@	\$ 54.00 /hour	\$ 54.00
Subtotal				\$ 2,236.00

FIELD SERVICES INCLUDING NINYO & MOORE ENVIRONMENTAL FIELD SUPERVISOR, UST REMOVAL CONTRACTOR, UST CLEANING, DEH INSPECTIONS, AND SOIL COLLECTION				
Senior Project Engineer/Geologist/Environmental Scientist	4 hours	@	\$ 115.00 /hour	\$ 460.00
Senior Staff Engineer/Geologist/Environmental Scientist	20 hours	@	\$ 100.00 /hour	\$ 2,000.00
Subcontractor to remove pavement, excavate tank overburden, purge and clean tanks prior to removal, remove tanks, transport and dispose of tanks, backfill excavation, repave.			Lump Sum	\$ 33,001.00
UST removal sampling supplies			Lump Sum	\$ 250.00
Subtotal				\$ 35,711.00

ENVIRONMENTAL FIELD EQUIPMENT/CONSUMABLES				
PID/FID Usage	1 unit	@	\$ 120.00 /unit	\$ 120.00
Level D Personal Protective Equipment (person/day [p/d])	10 unit	@	\$ 25.00 /unit	\$ 250.00
Subtotal				\$ 370.00

TABLE 1 - BREAKDOWN OF ESTIMATED FEE

ENVIRONMENTAL LABORATORY ANALYSIS				
TPHg USEPA Test Method 8015B (M)	5 tests	@	\$ 125.00 /test	\$ 625.00
TPHe USEPA Test Method 8015B (M)	5 tests	@	\$ 30.00 /test	\$ 150.00
TPH as Hydraulic Oil USEPA Test Method 8015B (M)	3 tests	@	\$ 35.00 /test	\$ 105.00
VOCs including Oxygenates, EPA Test Method 8260B	6 tests	@	\$ 120.00 /test	\$ 720.00
Subtotal				\$ 1,600.00

GEOTECHNICAL INSPECTION OF EXCAVATION BACKFILL COMPACTION TESTING AND MATERIAL TESTING FOR CONCRETE PAVEMENT REPLACEMENT				
Principal Engineer/Geologist/Environmental Scientist	2 hours	@	\$ 125.00 /hour	\$ 250.00
Senior Project Engineer/Geologist/Environmental Scientist	4 hours	@	\$ 115.00 /hour	\$ 460.00
Field/Laboratory Technician	80 hours	@	\$ 77.00 /hour	\$ 6,160.00
Concrete/Asphalt Batch Plant Inspector	16 hours	@	\$ 77.00 /hour	\$ 1,232.00
ACI Concrete Technician	4 hours	@	\$ 77.00 /hour	\$ 308.00
Compression Tests, 6x12 Cylinder, C 39	8 unit	@	\$ 22.00 /unit	\$ 176.00
Proctor Density D1557, D 698, CT 216	3 unit	@	\$ 180.00 /unit	\$ 540.00
Subtotal				\$ 9,126.00

DATA COMPILATION, ANALYSIS, AND AB2886: GEOTRACKER ELECTRONIC DELIVERABLE FORMAT SUBMISSION				
Senior Project Engineer/Geologist/Environmental Scientist	2 hours	@	\$ 115.00 /hour	\$ 230.00
Senior Staff Engineer/Geologist/Environmental Scientist	3 hours	@	\$ 100.00 /hour	\$ 300.00
Subtotal				\$ 530.00

COUNTY OF SAN DIEGO DEPARTMENT OF ENVIRONMENTAL HEALTH UNDERGROUND STORAGE TANK REMOVAL REPORT PREPARATION				
Principal Engineer/Geologist/Environmental Scientist	4 hours	@	\$ 125.00 /hour	\$ 500.00
Senior Project Engineer/Geologist/Environmental Scientist	10 hours	@	\$ 115.00 /hour	\$ 1,150.00
Project Engineer/Geologist/Environmental Scientist	20 hours	@	\$ 105.00 /hour	\$ 2,100.00
Technical Illustrator/CAD Operator	3 hours	@	\$ 64.00 /hour	\$ 192.00
Data Processing, Technical Editing, or Reproduction	2 hours	@	\$ 54.00 /hour	\$ 108.00
Subtotal				\$ 4,050.00

TOTAL ESTIMATED FEE				\$ 59,718.00
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FRED NORTH CONSTRUCTION CO., INC.
GENERAL CONTRACTORS
3110 Florence Terrace
Spring Valley, CA 91978-2309
Lic. No. 579715

(619) 669-1768
FAX (619) 669-1766

Cost Proposal for USTs and Hoist Removal at Santee Schools Transportation Yard

EXCLUSIONS:

The tasks following are specifically excluded:

- All Consulting Services
- Preparation of plans or submission to regulatory agencies
- Any and all Permits, HASPS, SSPS and Workplans
- Storm Water Pollution Prevention Measures or BMPs
- Location, relocation, protection, removal or replacement of any utilities or structures above or below grade that may conflict with the work
- Any permits or regulatory approval not specified in the Assumptions
- Sampling, analysis, or characterization of any material, air, water or soil
- Sloping, shoring or dewatering of excavations
- Soil compaction testing or fill certification of any fill placed in excavations
- Removal or disposal of any UST anchoring components, tie-downs or slabs
- Disposal of USTs and piping as anything other than ordinary clean refuse
- Disposal of hoists, equipment and piping as scrap steel
- Disposal of any material, soil or water other than as specified in the Assumptions
- PPE, other than as specified in the Assumptions
- Any additional work required by regulatory agencies or client

This offer does not provide for a complete project and is for the services requested and discussed herein, anything not specifically noted as included is excluded. This offer is valid for sixty days from the proposal date and will become part of any agreement we enter into for this work. Any additional services requested will be charged for at the Unit Price Rate for Unit Priced Work or on a Cost Plus 20% Basis for other work in accordance with our current Services Prevailing Wage Rate Schedule. Please contact me if further information is needed. Thank you for this opportunity to be of service, we look forward to assisting you with this project.

Sincerely,

Fred North

E09-813

Consent Item E.3.1. Authorization to Sell Surplus Portable Buildings
Prepared by Bill Clark
February 3, 2009

BACKGROUND:

Cal Fire and the County of San Diego Fire Agencies have a need for classrooms to teach their fire education programs for the local fire agencies. These agencies will fund the cost of removal of surplus relocatables to their education sites. They have a need for up to 5 classrooms.

The Santee School District has a number of portable buildings that will be removed as part of the District's Capital Improvement Program. The Cal Fire program has agreed to pay for the removal of these portable buildings which are no longer needed by the District. The five surplus portable buildings, with a limited value below the cost required to remove them, can be sold in a private sale to the County of San Diego and Cal Fire as surplus for the sum of \$500 each, thus supporting the County's fire prevention and fire department education programs.

RECOMMENDATION:

It is recommended that the Board of Education authorize the sale of surplus portable buildings as needed. The portable buildings will be sold to Cal Fire and the County of San Diego for \$500 each.

This recommendation supports the following District goals:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The respective fire agencies have agreed to pay for the removal of these portable buildings which are no longer needed by the District. The current surplus portable buildings at the Cajon Park Junior High, with a limited value below the cost required to remove them, will be sold in a private surplus sale to the County of San Diego and/or Cal Fire for the sum of \$500 each to support the County's fire agencies efforts in securing facilities to house their fire education programs. If the District had to dispose of or move these surplus facilities, it would cost approximately \$5,600 per portable.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal items impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.3.1.
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Consent Item E.3.2.
Prepared by Bill Clark
February 3, 2009

New Services Upgrade - SDG&E Fees for Hill
Creek, Prospect Avenue, and Chet F. Harritt

BACKGROUND:

As we prepare for the Phase II construction at Hill Creek, Prospect Avenue, and Chet F. Harritt, it is imperative that we have in place the new services for our electrical upgrade, designed and engineered, paid SDG&E and scheduled the services. For SDG&E to schedule the construction for the upgraded electrical services for the schools this summer, we will need to pay the anticipated cost so the work may be scheduled. If for some reason we don't move forward with the Phase II work, the District can cancel the SDG&E work order and receive a refund.

Administration has submitted a request with design to SDG&E for the upgraded electrical services needed for the new modernization projects for Hill Creek, Prospect Avenue, and Chet F. Harritt. The District is in receipt of the Hill Creek cost estimate to date. Each site is estimated to cost \$50,000 each. Attached please find an invoice for Hill Creek in the amount of \$42,686.

RECOMMENDATION:

It is recommended that the Board of Education approve the SDG&E new services upgrade fees for Hill Creek, Prospect Avenue, and Chet F. Harritt, ensuring that Phase II modernization work may be scheduled.

This recommendation supports the following District goals:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is \$150,000 to be paid from the Capital Improvement Program budget. Since many sites have multiple services and meters, administration anticipates lower utility charges once the sites are modernized due to the energy efficient design and integrated services being planned.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal items impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.3.2.
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CUSTOMER PAYMENT REMITTANCE

Invoice/CR #

Project #

Date

Preparer

Customer/Project Name:

Project Location:

SDG&E Contact: Telephone:

PAYMENT DUE:

- Make checks payable to SDG&E -


MAIL TO:

Customer Payment Services - CP61C
San Diego Gas & Electric
PO Box 129831
San Diego, CA 92112-9831

THIS REMITTANCE MUST BE RETURNED WITH PAYMENT



San Diego Gas & Electric
8315 Century Park Court
San Diego, CA 92123-1548

A  Sempra Energy utility®

FILE NO. PLA 580
PROJECT: 860097-010

January 15, 2009

Bill Rattan
Turpin & Rattan
4719 Palm Ave.
La Mesa, CA 91941

Dear Mr. Rattan:

PROJECT: HILL CREEK ELEMENTARY - 9665 JEREMY ST SANTEE

ELECTRIC SERVICE

Underground service will be supplied under the provisions of Electric Rule 16. Accordingly, you are responsible for providing a clear path, the trench, backfill, conduit and concrete substructure(s) from the transformer to the meter panel. (Also, you will be responsible for the on-going maintenance of these facilities.) We will install and connect the electric service conductors. Your cost for conductors, material, and connectors is \$42,686.00.

The manufacturer of your electrical equipment --if rated 1000 amperes or above-- must submit four (4) copies of the drawings to: SDG&E ENERGY MEASUREMENT and SERVICE STANDARDS at 8316 Century Park Ct., Suite CP52F, San Diego, CA 92123-1582. The submittal must be made prior to fabrication and must include the project address. One copy will be returned with approvals or corrections, as needed.

Please note that when five-inch service conduits are to be installed, a minimum of six-foot clear and level working space must be provided in front of the underground pull section to permit setup and operation of cable pulling equipment.

RATES

Based on the information provided to your Planner, your project has been assigned a rate of "AYTOUCP2". Other optional rates may be available. If you are interested in talking with someone regarding your options, please contact the SDG&E Call Center at 1-800-411-7343.

ASBESTOS

Per As Built the existing conduit installed in 1973 may contain asbestos material. We will need to forward information to our laboratory for further investigation.

If the lab tests return positive with asbestos material on your property, you will be responsible for the removal of the material or you may abandon the service in place and trench to the source. If you prefer to completely remove the contaminated service on your property, you must contact an Abatement Contractor.

Please have your contractor/plumber/electrician work closely with the SDG&E inspector to avoid any problems or delays.

SITE ACCESS - LINE TRUCK, METER, SERVICE, AND TRANSFORMER

SDG&E must have line truck access to gas and electric facilities for the purpose of installation, reading, testing, inspection, maintenance, and emergencies (refer to SDG&E Service Standards and guide sections 016, 005, 604, and 1006-1008).

If you are installing an electrically operated gate for your project, there are several things you need to know. First, 24-hour access to the meters is required by the Fire Department and SDG&E. Because of the serious safety issues involved, we cannot set meters until access is guaranteed. You should contact the Fire Department to obtain their specific requirements, but our minimum requirements are:

1. A Schlage VTQP Quad Section cylinder in a key switch wired to the gate controller. A list of locksmiths authorized to sell SDG&E approved locks is available on request.
2. A means of opening the gate from the inside without the use of a vehicle to activate the controller. This will require the installation of an additional key switch inside the gate if there is no unsecured switch available.

TRENCHING, CONSTRUCTION, INSPECTION

After you have been notified by us that your construction order has been issued, you or your contractor must notify our Construction Department by phone, 48 hours prior to having the trench ready. Please call 877-610-2948 to arrange a pre-construction meeting or to discuss any construction-related questions.

So that you may effectively schedule your work, you should know that our Inspector is required to inspect your work at the following stages and you will need to call 877-610-2948 as each stage is ready.

You may also initiate your requests via the myProjects website at <http://myProjects.sdge.com>.

- Trenching
- Conduit installation and mandrelling
- Backfill and compaction
- Substructure installation

- Completion stage (final inspection)

When calling our Construction Department, the following will identify your project:

Project Name: **Hill Creek Elementary**
Order # **2912400**

TRENCHING ADVISORIES

Prior to trenching /excavating, please contact DigAlert (USA Markout) at least 48 hours in advance at 811. We will locate and mark-out our facilities. Failure to call may result in serious injuries and/or substantial damage for which you will be responsible.

You will most likely need an excavation permit from the City of Santee prior to your excavation work. Additionally, you are responsible for obtaining any other necessary permits and for adhering to all applicable governmental and regulatory statutes, codes, and rules.

Before you begin trenching, It is recommended you contact the local telephone and cable television companies for their requirements and any charges they may have.

CHECKLIST

There are, of course, a few other things to be done before the meters actually can be set. I have prepared a checklist for your use.

- Your work must be completed and accepted, and SDG&E's portion of the work must be completed.
- Ensure that the address we have on record and your permit address match.
- Whoever is going to be responsible for the billing needs to call our Customer Contact Center and make application. The Center is open 7-24 and the number is toll free: 1-800-411-SDGE (7343).
- We must receive either permanent or temporary inspection clearances from the City of Santee.

COSTS

All costs and offers quoted in this letter shall expire at the end of the business day on April 15, 2009. If business negotiations are not completed, or if you request revised costs after that date, an engineering fee may be required. Also, please understand that SDG&E is subject to California Public Utilities Commission decisions -any changes directed by the Commission can affect the quotes.

The costs quoted in this letter include a cost component to cover SDG&E's estimated liability for State and Federal Income Tax.

Note: if you cancel your request, we will retain a portion of your payment to cover SDG&E's expense for processing. The remaining amount, if any, will be refunded to you.

Project Management offices are unable to accept payments. If you wish to proceed, please mail all of the required paper work associated with the project, the enclosed Customer Payment Remittance, and your check for \$ 42,686.00 to:

Customer Payment Services - CP61C
San Diego Gas & Electric
P.O. Box 129831
San Diego, CA 92112-9831

Once your check is received, your construction order will be issued.

THANK YOU

For your convenience, you may now track the status of your SDG&E projects by logging on to <http://myProjects.sdge.com> and registering as a myProjects user. For additional general information, you can visit our website at <http://sdge.com>.

We appreciate your business and hope you are very satisfied with our service. If I may be of further assistance or should you have any questions, please call me or my assistant at the number below. Our normal office hours are 7:00 a.m. to 4:00 p.m., Monday through Friday.

Sincerely,



Israel Juarez
Customer Project Planner
Telephone: (858) 636-3941

Enclosures

Consent Item E.4.1. Approval of Request for Extended Field Trip for Sycamore Canyon School to San Juan Capistrano Mission
Prepared by Emily Andrade
February 3, 2009

BACKGROUND:

Ms. Summer Tracy, Ms. Wendy Dunnigan and Ms. Teresa Kulas, fourth grade teachers at Sycamore Canyon School, request Board approval to take 39 fourth grade students on an extended field trip to San Juan Capistrano, California, on March 24, 2009. The trip will begin at Sycamore Canyon School. Students will travel by bus to the Sante Fe Depot in San Diego to board an Amtrak train to San Juan Capistrano. They will have lunch and tour the Mission before they return by train to San Diego and take a district bus back to Santee. This activity coincides with the study of Spanish exploration and settlement of Missions in California in the 1500's and 1700's.

The extended travel request form is attached for review.

RECOMMENDATION:

Administration recommends approval of the extended field trip to San Juan Capistrano.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The cost of the trip will be paid for through student donations. The cost per student is \$21.00. Students needing financial assistance will be assured participation through a Target grant and PTSA funds.

STUDENT ACHIEVEMENT IMPACT:

Students have the opportunity to experience first hand a working mission in the California Mission system as it was in early California history. This promotes a better understanding of fourth grade California History standards.

Motion:		Second:		Vote:		Agenda Item E.4.1.
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**SANTEE SCHOOL DISTRICT
EXTENDED FIELD TRIP
REQUEST FORM**

SCHOOL SITE(S): Sycamore Canyon DATE: 3-24-09

TEACHER(S): Dunnigan, GRADE(S): 4th
Kulas, & Tracy

The sponsor of the organization desiring to take an extended trip will insure that the following requirements/stipulations are met and are presented to the principal in a timely manner:

DESTINATION OF TRIP: San Juan Capistrano Mission

Itinerary: We will leave Sycamore Canyon at 6:15 a.m. and arrive at the San Diego Train Depot for our 8:10 am train. We will arrive at San Juan Capistrano Mission at 9:29 am. We will be taking a guided tour at 10:00 am and tour the Mission until 11:30. At 11:30 p.m. we will eat lunch for approximately 30 minutes. At 12:00 the fourth graders will take a Mission Matters class. We will walk back to the SJC train station at 1:00. Our train leaves San Juan Capistrano at 1:38 pm and will arrive in San Diego at 3:10 pm. A district bus will arrive back at Sycamore Canyon around 4:30-5:00 pm (depending on traffic).

Educational Objectives of the Trip: To observe and study a historical mission in California per state standards, as well as, participate in a class that teaches live history.

Specific Dates: 3-24-09 Mode of Travel: Amtrak Train and District Bus

Number of Student Participants: 39 Cost Per Student: \$21.00- or less

Insurance Coverage: _____

Supervision: A teacher, as well as, parent chaperones

Number of Substitute Days Required: 2 (both teachers are combo grade teachers)None

Money will be Raised or Provided to Cover Costs by: A Target Grant, PTA Funds, and money collected from students

Provision for Financial Hardship Cases: Target Grant

Principal Approval

Date

Assistant Superintendent, Educational Services

Board Approval Date

The fourth grade students at Sycamore Canyon would benefit greatly from an extended day field trip to the San Juan Capistrano Mission. It is an extension of our classroom social studies curriculum on California history. It address' social studies standards 4.2.4 *Describe the mapping of, geographic basis of, and economic factors in the placement and function of the Spanish mission; and understand how the mission system expanded the influence of Spain and Catholicism throughout New Spain and Latin America.* As well as, standard 4.2.5 *describe the daily lives of the people native and nonnative, who occupied the presidios, missions, ranchos, and pueblos.* Not only will it extend classroom studies, show the students a real mission, and let them see what this important time in our state's history is all about, but also the students will have a chance to live history. At the San Juan Capistrano Mission they offer a program where children take part in a rope making class and learn about the important role the Native Americans had on the pioneers as they traveled along the trail to California. Unfortunately our own Mission Del Alcala does not offer anything this in depth. But yet another positive reason to go on this trip; it affords our children of Santee a traveling opportunity to experience another area of California and to compare it with the geography of San Diego. We ask that the fourth grade students of Sycamore Canyon be granted an expansion of the school day to acquaint them with our rich California history.

Consent Item E.4.2. Approval of 2008-09 Memorandum of Understanding (MOU) with Cajon Valley Union School District for Beginning Teacher Support and Assessment Program (BTSA) Consortium

Prepared by Emily Andrade
February 3, 2009

BACKGROUND:

The Beginning Teacher Support and Assessment Program (BTSA) is a structured state defined professional development program with National Teacher Certification Standards offered by the BTSA State consortium for new teachers with appropriate credentials in their first and second year of teaching. Administration is seeking approval of the attached Memorandum of Understanding with the Cajon Valley Union School District BTSA Consortium for the 2008-09 school year in order to implement the BTSA program for new teachers in Santee School District.

RECOMMENDATION:

Administration requests Board approval of the Memorandum of Understanding with the Cajon Valley Union School District BTSA Consortium to implement the BTSA program for the 2008-09 school year with 18 new, first and second-year teachers currently identified in the Santee School District. This is the tenth year we are entering into this agreement.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

BTSA staff development funds through the Consortium includes an allocation to support:

- ◆ \$1,600 for each support provider
- ◆ \$4,600 for a lead teacher
- ◆ Miscellaneous materials and program funding to support the BTSA goals.

BTSA funding will increase the opportunity for Santee to provide additional training and classroom support for new teachers to implement the "National Teaching Standards" in classrooms. There is no additional District cost to support the BTSA program. Approximately \$36,000 of staff salaries are included in the budget as in-kind support.

STUDENT ACHIEVEMENT IMPACT:

A quality professional development program for new teachers based on “National Teaching Standards” can increase the quality of instructional delivery in the classroom.

Motion:		Second:		Vote:		Agenda Item E.4.2.
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**Memorandum of Understanding
for BTSA between
Cajon Valley Union School District
and
Santee School District
2008-2009**

This Memorandum of Understanding (MOU) is an agreement between Santee School District and Cajon Valley Union School District. Cajon Valley Union School District is designated as the lead sponsor (LEA) for the East County Beginning Teacher Support and Assessment (BTSA) Induction Consortium. The effective date for this MOU is July 1, 2008. The concluding date is June 30, 2009. If awarded, Cajon Valley will disperse the required funding amount of approximately \$4,069 for first and second year teachers to implement the approved consortium plan for the 2008-2009 school year.

The purpose of the Memorandum of Understanding is to specify the terms of the agreement for:

1. DISTRICT RESPONSIBILITIES:

- 1.1 Provide a district administrative representative to attend BTSA Advisory Council meetings
- 1.2 Provide rooms and support for meetings and professional development as needed
- 1.3 Provide site administrator training
- 1.4 Submit MOU's to district governing board no later than in November for December 12 approval
- 1.5 Identify personnel who can provide BTSA related professional development (including the Formative Assessment instrument) at a low cost to the program that will meet the state standards for induction
- 1.6 Contribute a minimum of \$2000 in-kind support per participating teacher employed in their district:
 - 1.6.1 \$549.00 of the in-kind support must cover items listed on the central consortium budget
 - 1.6.2 The remainder of the \$2000 in-kind support may include costs incurred while supporting the local BTSA East County Consortium Guidelines for completing the in-kind budget

2. LEAD TEACHER RESPONSIBILITIES:

- 2.1 Assign participating teachers to support providers. Every attempt will be made to assign at least 2 participating teachers to each SP when appropriate
- 2.2 Attend BTSA Leadership Team meetings
- 2.3 Record keeping and collection of evidence:
 - 2.3.1 Participation of PT's and SP's in professional development and at BTSA events
 - 2.3.2 CFASST/FACT completion
 - 2.3.3 On-line consent forms: Ensure completion of forms in a timely manner
 - 2.3.4 Any loss of revenue to the program due to participant failure to complete the on-line consent forms by the state's due date will be absorbed by the district in which the teacher is employed
 - 2.3.5 Internal program surveys of PT's and SP's
 - 2.3.6 Evaluations of professional development and all local meetings
 - 2.3.7 Collect evidence of implementation of program standards and CFASST/FACT completion, and supply this evidence to the program director as requested for program review
 - 2.3.8 Evaluate SP's following consortium guidelines
- 2.5 Training:
 - 2.5.1 Become a FACT trainer
 - 2.5.2 Plan and coordinate local support provider and participating teacher meetings: Number and content to be determined by the leadership team
 - 2.5.3 Actively take part in annual program review. Specifically, attend meeting(s) in the spring to organize evidence, as well as any other activities deemed necessary by the Leadership Team or Advisory Council

3. **REIMBURSEMENT:** Upon receipt of an itemized invoice and once the minimum "real dollar" in-kind contributions is met, Cajon Valley will reimburse Santee School District for expenses associated with the following items. Refer to the "**Reimbursable Allowance**" column on the Invoice Deduction Worksheet.
 - 3.1 The supplemental salary and benefits for the Santee School District BTSA Lead Teacher not to exceed \$4600
 - 3.2 Stipends for support providers not to exceed \$1600 per participating teacher served
 - 3.3 Stipends for support providers attending summer FACT training calculated using Santee's negotiated hourly rate
 - 3.4 Substitute costs for releasing participating teachers for 1 day and support providers for 2 days per participating teacher served
 - 3.5 Travel and conference expenses as required by the BTSA program
 - 3.6 Food and refreshments: Not to exceed \$12 per participating teacher. BTSA funds may not be used for the purchase of food and refreshments. Reimbursement for these items comes from a separate budget; therefore, an additional invoice will be required. Districts may invoice Cajon Valley for the cost of refreshments provided by their district at consortium-wide meetings held within their districts
 - 3.7 Materials: Not to exceed \$5 per participating teacher
 - 3.8 Printing: Not to exceed 100 copies per participating teacher @ \$.10 per copy

Dollar amounts listed as "In-Kind Support" on the Invoice Deduction Worksheet are NOT reimbursable. The Santee School District invoices Cajon Valley three times a year (November, February, and May) for the above expenses. No invoice will be processed later than December 31 for the November due date, March 31 for the February due date, and June 30 for the May due date. **The Santee School District will be responsible for any and all expenditures not received by June 30 of the current fiscal year.**

Invoices to be submitted to:
Cajon Valley Union School District
BTSA Implementation Grant
Attn: Educational Services
189 Roanoke Road
El Cajon, CA 92022

4. **SUPPORT:** Serving as the LEA, Cajon Valley will be responsible for the following as called for in the BTSA plan:
 - 4.1 The selection and services of the BTSA program director and clerical support
 - 4.2 The purchase of the required BTSA FACT kits for all support providers and participating teachers
 - 4.3 Coordination of consortium-wide training. Please note the following:
 - * Cajon Valley will schedule and coordinate a minimum of one series of new Support Provider training (both year 1 and year 2). Additional training sessions requested by districts may incur additional costs for the requesting district and will be negotiated on a case-by-case basis
 - * Districts are strongly encouraged to build new Support Provider training capacity within their own districts [per items 1.6 and 2.5.1 of this Memo of Understanding]
 - 4.4 Payment of indirect costs
 - 4.5 Submission of all required reports to the State Department of Education

5. Amendments and extensions to this MOU may be made in writing by mutual agreement of both parties.

We hereby agree to this MOU and certify that the agreements made here will be honored.

Santee School District	Cajon Valley Union School District
By (Authorized Signature)	By (Authorized Signature) Stephen Mahoney
Name (Type or Print)	Name (Type or Print) Assistant Superintendent
Title	Title
Board Approval Date:	Board Approval Date:

**Beginning Teacher Support and Assessment (BTSA) Program
Fiscal Year 2008-2009 In-Kind Budget**

Name of Lead Sponsoring Organization: Santee Date of Approval: _____
 CD Code: _____ Contact Person: Faith Mitchell Contact Phone #: 619-258-2324
 Signature of Authorized Executive Officer: [Signature] Title of Officer: Asst. Superintendent Business

Object/Category	(1) In-Kind (\$2,000/BT)	(2) Sponsors' Resources (Include calculations, sources of in-kind)
1000-1999 Certificated Personnel Salaries	\$29,953.00	General Fund 71.13% (\$21,305.) Site Administrators 17.81% (5,335.) Support Provider 11.06% (3,313.) Curriculum Coordinator
2000-2999 Classified Salaries	\$6,047.00	General Fund 68.2% (4123.) Business Services Coordinator 31.8% (1925.) Accounting Asst. III
3000-3999 Employee Benefits		

**Beginning Teacher Support and Assessment (BTSA) Program
Fiscal Year 2007-08 In-Kind Budget**

Object/Category	(1) In-Kind (\$2,000/BT)	(2) Sponsors' Resources (Include calculations, sources of in-kind)
4000-4999 Books and Supplies		
5000-5999 Services & Other Operating Expenditures		
5100 Consultants, Lecturers, etc.		
5200 Travel and Conferences		
5500 Utilities and Housekeeping Services		
5600 Rentals, Leases, and Repairs		
5700-5799 Direct Costs for Interprogram/ Interfund Services		
5800 Other Service Operating Expenditures		
6000-6599 Capital Outlay (6400-Equipment)		
7000 Other Outgo		
TOTAL	\$36,000.00	

Santee Invoice Deductions by Trimester 2008-2009

Item	Budgeted Expense	Minimum Real \$ In-Kind	Reimbursable Allowance	Deductions from Invoices			Reimbursable Balance Remaining
				Trimester 1	Trimester 2	Trimester 3	
Lead Teacher	\$3,880	3,880.00	\$3,880				\$3,880
SP Stipends	\$28,800	5,394.00	\$28,800				\$28,800
Benefits	\$6,894	608.00	\$6,894				\$6,894
New SP Training Sub Days			\$0				\$0
Sub. Days (Cost X Days)	\$10,368		\$10,368				\$10,368
Travel and Conference	\$0		\$0				\$0
Materials (#PT X \$5)	\$90		\$90				\$90
Printing (100 sheets X #PT X \$.10)	\$180		\$180				\$180
Food (#PT X \$12)	\$216		\$216				\$216
Other:	\$0		\$0				\$0
Total:	\$50,428	9,882.00	\$50,428	\$0	\$0	\$0	\$50,428

Lead Teacher = \$1,600 + (\$200 X Number of PTs over 3) less the benefit percentage of .1566

Sub days: Y1 = (#SPx3 days) + (#PTx2 day) X \$128; Y2 = (#SPx2 days) + (#PTx1 day) X \$128

Sub Day: Trainers = (Days X # of Trainers) X \$128

Lead Sub Days = 1 Lead X # of days

Sub Days: SP Trng: # new SP Y1 x \$128 x 3 days plus 3 hour stipend @ \$27/hour

Sub Days: SP Trng: # new SP Y21 x \$128 x 2 days

Benefits = (SP Stipends + Sub days + Lead teacher Stipend + Summer Training) x .1566

	People	X	Sub Days	Stipend	Minimum Real \$ In-Kind
Lead Teacher	1		4	\$4,500	
Support Providers	9		47		
Participating Teachers	18		29		
FACT Training of Trainer	1		1	\$486	3 days stipend, 1 release day
Trainers	1				
Total	30		81		\$9,882

BACKGROUND:

The District Calendar Committee, comprised of representatives from the employee associations, district administration, and members of the Board, met to consider a school calendar for the 2009-2010 school year. Issues addressed by the committee included recommended calendars from surrounding districts, the State testing window, appropriate and traditional breaks, and summer school at Grossmont for our 8th grade students. Input from parents and the District employee groups were received for consideration by the committee and included calendar preferences regarding starting dates and breaks. In addition, due to modernization projects that will continue during the summer months, it was recommended that the starting date remain one week later than usual as occurred in the 2008-2009 school year. This will assist with more time to complete the construction schedule for modernization and save the District money. There was discussion of a two-year calendar but the Board gave direction that there were too many unknowns to schedule for two years.

The recommendations from the committee include these dates:

- Students' first day – Tuesday, September 8
- Thanksgiving Break – November 25-27
- Parent Conference Week – December 7-11 (The recommendation does not include a non-student day during parent conference week)
- Winter Break - December 21 - January 1
- Staff and Students return from Winter Break – Monday, January 4
- Spring Break – March 29 – April 9
- Last day of school – Thursday, June 24
- GUHSD Summer Session for incoming 9th graders – June 28

RECOMMENDATION:

It is recommended that the Board of Education approve the proposed school calendar for the 2009-2010 school year.

This recommendation supports the following district goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

Keeping the starting date at one week later than usual will allow additional time for modernization construction and save the District money.

STUDENT ACHIEVEMENT IMPACT:

Not applicable

Motion: _____ Second: _____ Vote: _____ Agenda Item E.5.2.

Santee School Calendar
2009-2010

DRAFT

July 2009						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

7/3 INDEPENDENCE DAY
Observance

NEW YEAR'S DAY 1/1
Classes resume 1/4

MARTIN LUTHER 1/18
KING DAY

January 2010						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2009						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

8/3 11-mo employees return
8/10 Principals return
8/11 *Sch Sec/SAC return
8/12 Vice Principals return
8/26 School offices open to public
8/31 Teachers return

LINCOLN'S DAY 2/8
WASHINGTON'S DAY 2/15

February 2010						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

September 2009						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

9/1 10-mo employees return
9/4 Bus Drivers /FSWs return
9/7 LABOR DAY
9/8 Students return
9/8 9-mo employees return

End of 2nd
Trimester (60 days) 3/17
SPRING BREAK 3/29-4/9

March 2010						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

October 2009						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

LOCAL HOLIDAY 4/2

April 2010						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

November 2009						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

11/11 VETERANS' DAY
11/25 HOLIDAY IN LIEU OF
ADMISSIONS' DAY (except Project SAFE)
11/26 THANKSGIVING DAY
11/27 LOCAL HOLIDAY

MEMORIAL DAY 5/31
Observance

May 2010						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

December 2009						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

12/4 End of 1st Trimester (60 days)
12/7-12/11 Parent/Teacher conf;
modified days
12/21-1/1 WINTER BREAK
12/24 LOCAL HOLIDAY
12/25 CHRISTMAS DAY
12/30 Project SAFE ONLY-
HOLIDAY IN LIEU OF ADMISSIONS' DAY
12/31 LOCAL HOLIDAY
8th grade promotions 6/24
End of 3rd trimester (60 days) 6/24
Last school day; minimum day; 6/24
9-mo emp last workday
Vice Principals; 6/28
Principals/Sch Sec/SAC; 6/30
10/11-mo emp last workday 6/30

June 2010						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

*Variations of employee schedules will be approved by supervisor and a copy provided to payroll.

Board Approved:

DISCUSSION AND/OR ACTION ITEMS Item F.

Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Discussion and/or Action.

BACKGROUND:

In past years the District has hosted an annual Business Appreciation Breakfast to celebrate businesses in the community to thank them for supporting the Santee School District. The Superintendent brought a proposed plan for this year's event to the Board for discussion on November 4, 2008. Tonight the Superintendent would like to provide more details about the planning for this event and invites Board discussion.

Business Appreciation Breakfast sponsored by the Santee School District

- Purpose:** To thank the businesses community for their support.
- Forum:** Business Breakfast (Continental Breakfast)
- Date:** Wednesday, March 25, 2009
- Theme:** Learning in Modernized Environments
- Time:** 7:30 a.m. to 9:00 a.m.
- Place:** Board Room-Educational Resource Center
- Student Participation:** ASB students from each school will be invited to attend.
- Highlight Presentation:** Slide show highlighting Modernization and Classrooms of the Future
- Publicity:** Publicized in the *Santee Echo*, and we will encourage the Union Tribune to cover the event.
- Guests:** Proposed guest list is attached.

A copy of the invitation will be provided to Board members at the meeting.

RECOMMENDATION:

The Superintendent recommends that the Board provide approval and direction for the Business Breakfast to thank our business partners and supporters for the resources they have committed to the school district, for the collaborative culture we are developing with them in the community, and show them our progress with modernization.

This recommendation supports the following district goal:

- ✓ Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The Board has already approved expenses for this event for up to \$1,000 for invitations, food, and other supplies.

STUDENT ACHIEVEMENT:

Business partnerships have provided additional resources for the school district that can enhance student achievement.

Business Breakfast 2009 Guest Roster

	D	E	F	G
1	Business	Representative	Cour	Job Title
2	Allstate Insurance	Jim Kelly		
3	Al's Sport Shop	Al Treadwell	Mr.	Owner
4	Arts Attack	Mark Osterink	Mr.	Education Specialist
5	Ayers, Inc.	Leland C. Ayers	Mr.	
6	Barnes & Noble Booksellers	Briana	Ms.	Manager
7	Barnhart, Inc.	Eric Stenman	Mr.	
8	Barnhart, Inc.	Glenna Dykstra		
9	Barnhart, Inc.	Anton Greenville		
10	Barratt America	Nick Arthur	Mr.	Project Manager
11	Boyd Anderson Photography	John & Denise Stickney	Owners	
12	Boys and Girls Club	Forrest Higgins		Executive Officer
13	Business Office Outfitters			
14	Business Solutions USA	William Marchant	Mr.	National Account Representative
15	California Coast Credit Union	Terri Miracle	Mrs.	Community Relations Mgr.
16	California Coast Credit Union	Jay Suetos	Mr.	Branch Manager
17	Californian Newspaper, The	Leonel Sanchez		
18	Century 21 Realty	Ron Durrett		
19	Cisco Systems, Inc.	Maria Ingram	Ms.	
20	City of Santee	Keith Till		Donation
21	Comscape	Matthew Linebaugh	Mr.	
22	Costco Wholesale	Patty Mackey	Ms.	Community Relations Mgr.
23	Cox Communications	Joe Baldwin	Mr.	
24	Cox Kids Foundation	Shelita Weinfield	Ms.	
25	East County Family YMCA	Steve Rowe	Ms.	
26	Einstein Bros. Bagels		Mr.	Manager
27	Ernest Grosso		Dr.	
28	Exit Light Co., Inc.	Sean Ryan	Mr.	
29	Exxon Mobil			
30	Gann's Music Center	Dennis Davis	Mr.	Owner
31	Go Get Yogurt	David Ihm	Mr.	Owner
32	Guardian Angels Catholic Church	Michael Cunnane	Rev.	Pastor
33	Hartford, The	D. Michael O'Connor	Mr.	Vice President
34	Home Depot		Mr.	Manager
35	HomeTown Buffet	Jim Benjamin	Mr.	Manager
36	ICOC	Eid Fakouri	Mr.	Chair
37	IKON Office Solutions, Inc.	Lori Wergeland	Ms.	Major Account Executive
38	Jackson Publications	Richard & Hartha Jackson		
39	Lennar Greystone Homes		Mr.	Sky Ranch Project Manager
40	Lowe's Home Improvement Center		Mr.	Manager
41	Mimi's Café	Ken Miller	Mr.	Managing Partner

Business Breakfast 2009 Guest Roster

	D	E	F	G
42	Mission Federal Credit Union	Tom Hartzell	Mr.	School District Business Services Special
43	Mission Federal Credit Union	Michelle Martin	Ms.	Branch Manager
44	North Island Credit Union	Dan Kitchen	Mr.	Manager
45	Office Max	Cynthia Dahlberg	Ms.	Business Development Mgr
46	One Stop Lending & Realty	Rob McNelis	Mr.	President/Broker
47	Padre Dam Municipal Water Dist	Doug Wilson		
48	Pardee Homes	Jimmy Ayala	Mr.	Community Development
49	Pathways Community Church	Phil Harrington		Pastor
50	Promethean			Donation
51	PTA Presidents (9)			
52	RCP Block & Brick	Gene Chubb		
53	San Diego Chargers	Kim Layton	Ms.	Dr. of Corp & Community Relations
54	San Diego County Credit Union	Michael Davis	Mr.	Business Development Officer
55	San Diego National Bank	Amy Silver	Ms.	
56	San Diego Padres	Nhu Tran	Ms.	Community Relations Mgr
57	Santee Chamber of Commerce	Warren Savage	Mr.	
58	Santee Chamber of Commerce	Rob McNelis	Mr.	President
59	Santee Fire Department	Mike Rottenberg	Chie	Fire Chief
60	Santee Kiwanis Club			President
61	Santee School District Foundation	Rachael Folsom	Ms.	President
62	Santee Sheriff's Department	Patricia Duke	Capt.	
63	Santee United Methodist Church	Wes Neal and/or Bill Grill		
64	Santee-Lakeside Rotary Club	Tom Miles	Mr.	President
65	Scantibodies Laboratories	John Van Duzer	Mr.	
66	Sonrise Community Church	Dave Yeargin	Rev.	Pastor
67	Sony Corporation	Edward P. Wallace	Mr.	Director, Community Affairs
68	Sparkletts	Cheryl Protzeller	Ms.	Sales Manager
69	Staples	Teri Moore	Ms.	Manager
70	Starbucks Coffee	Deborah Slingerland	Ms.	Manager
71	Target		Ms.	Manager
72	Trittip Architecture Planning	Carlos Avila		
73	Trittip Architecture Planning	Debra Vaughn-Cliff		
74	Trittip Architecture Planning	Robb Webb		
75	Troxel Communication	Paul Rattan		
76	Union Bank of California	Jana Bradley	Ms.	Manager
77	Union-Tribune	Leonel Sanchez	Mr.	
78	UPS Store	Richard Baer	Mr.	Owner
79	Vestar Development	Carrie Smith		
80	Wal-Mart			Manager
81	Washington Mutual Bank	Marie Cohn		Manager
82	Wells Fargo Bank	Katy Hove		

BACKGROUND:

At the January 20, 2009 Board meeting, the Board approved a plan for a dedication ceremony for the 20-classroom building at Cajon Park School and the grand opening of the newly modernized campus on Thursday, February 12, 2009. The Board's plan also includes a building dedication for each new building constructed as part of the modernization and capital improvement program. The Board discussed their preference for bronze dedication plaques for each new building and requested Administration to return to the Board with sample layouts for 9 ½ x 10" and 14" x 18" plaques. (Samples will be available at the Board meeting.)

The bronze plaques take approximately 12 weeks to complete. Administration would like to order plaques, if desired by the Board, in a timely manner for the buildings.

A permanent plaque will not be available by the time of the Cajon Park event, therefore when a design is approved, Administration will have a temporary non-bronze plaque available for the dedication.

RECOMMENDATION:

The Superintendent requests Board discussion and direction for the size and layout for the dedication plaques. Administration also requests discussion of the placement on the new buildings.

This recommendation supports the following district goal:

- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

Plaque Prices are as listed below: (All prices include submittals, tax, installation & freight.)

	<u>Aluminum</u>	<u>Bronze</u>
Small: 9 1/2" x 10" x 1/4" thick	(\$397 ea.)	(\$571 ea.)
Medium: 14" x 18" x 1/4" thick	(\$668 ea.)	(\$976 ea.)

Production Lead time: 8-10 weeks + shipping time.

Installation: All in one day at pre-spotted and marked locations.

STUDENT ACHIEVEMENT:

The new learning environments will contribute to increased student achievement, according to studies completed about improved lighting and learning environments.

Motion:		Second:		Vote:		Agenda Item F.1.2.
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BACKGROUND:

At its July 15, 2008 meeting the Board of Education discussed the request to use Rio Seco School for the purpose of establishing a farmers' market. Administration worked with the staff at Rio Seco, met with City representatives, and the farmers' market representatives.

After careful consideration, administration does not recommend Rio Seco School for the location of a farmers' market largely because of ongoing construction, which is restricting parking and site space. Administration is recommending the farmers' market representatives be permitted to use the vacant Santee School site as a temporary location for the following reasons:

1. The market enhances the Santee community,
2. The market is supported by local agencies,
3. The market attracts commerce to Santee,
4. The market generates income to support school District programs, and
5. The Santee School site is a temporary location which because of the high traffic volume on Mission Gorge Road, would help to establish the market prior to its establishment at a more permanent location.

RECOMMENDATION:

It is recommended that the Board of Education provide authorization to proceed with a temporary Use of Facilities approval for the establishment of the Santee Farmers' Market at the currently vacant Santee School site. The Use of Facilities approval will be for a period of not more than six months beginning April 6, 2009. Should the Santee Farmers' Market prove successful, administration will bring forth a recommendation for a long-term operating arrangement. The market will be responsible for all operating costs including cleanup, utilities, and security as needed.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.
- Develop social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

The District will receive two percent (2%) of the gross sales of the Santee Farmers' Market in return for the facilities usage. Successfully run farmers' markets add value to the community and can generate as much as \$13,000 annually in additional income to the District.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.2.1.
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BACKGROUND:

Assistant Superintendent Bill Clark will provide the Board of Education with an update on the latest Solar Project Financing status. Administration has received additional information about alternate financing options compared to what has been presented to the Board in the past. An alternate proposal from Manzana Energy is attached. Since the market interest rate on prior proposals was deemed prohibitive, administration will present the alternate attached option.

RECOMMENDATION:

It is recommended that the Board of Education discuss the Solar project based on current fiscal information. Action is at the discretion of the Board.

This recommendation supports the following District goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

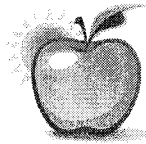
FISCAL IMPACT:

The Fiscal impact of the Solar Project, if implemented as planned, will reduce energy costs by approximately thirty percent (30%) annually. There are no purchase or maintenance costs to the District under the current proposal.

STUDENT ACHIEVEMENT IMPACT:

Strong, positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion:		Second:		Vote:		Agenda Item F.2.2.
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MANZANA ENERGY

Powering our Future...Today.

Energy Innovation Initiative

Green Technologies for
Santee Schools

Manzana Energy

- Consortium of private companies dedicated to implementing green technologies in commercial and government projects.
- Using tested, proven technologies.
- Finding market solutions to problems.
- Maximizing tax benefits & incentives.

About Manzana Energy

- **Art Castañares, Founder / President**
19 years, public policy and marketing experience
13 years, California State Legislature
- **Alan Fink, Vice-President**
28 years, business experience
Government contract specialist

Best-of-Class Project Partners

- Sun Electric - Construction / Project Management
Statewide school experience, Union labor
- HSH Nordbank – Financing
Worldwide Solar projects
- MP2 Capital - Equity partners
17 completed solar projects
- Orrick, Herrington & Sutcliffe LLP - Attorneys
Energy and Tax experts

Energy Innovation Initiative

- **Mission:**

To create an eco-sensitive energy plan for the school district through the use of renewable generation, creating net energy cost savings, and putting millions of dollars back to work in the classrooms.

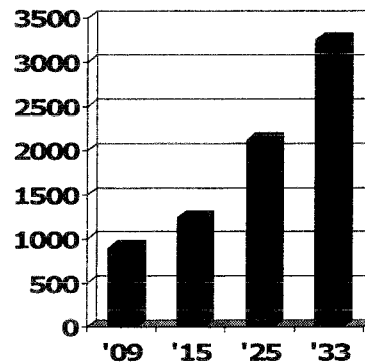
Current Energy Status:

- Approx. \$900,000 per year costs
- 100% reliant on local utility company
- Escalating energy costs
- Vulnerability to price spikes
- Unpredictable cost structure
- Consuming natural resources
- Contributing to pollution
- Large carbon footprint

Energy Costs

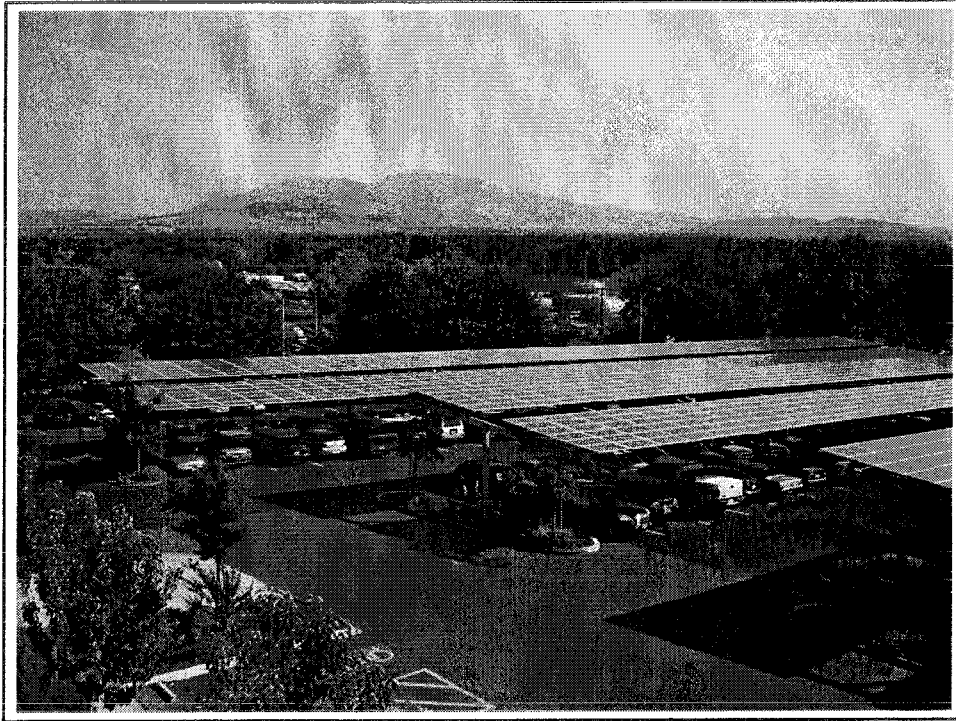
- Current:
\$900,000 yearly
- Projected increases:
+5.5% per year
- Increases by 2033:
+360%
- Year 2033 cost:
\$3,253,000 yearly

*5.5% projected annual increase



Proposal: Solar Generation

- Photovoltaic (PV) panel systems
- No pollution
- No natural resources used
- Zero carbon footprint from generation
- Protection from energy price spikes
- Predictable annual costs
- 30-40 year system life-cycle



EII Solar Energy System

- NO up-front costs
- NO maintenance costs
- NO financial risk for under-performance
- NO district staff used for installation
- NO disruption of grid electricity
- NO operational costs

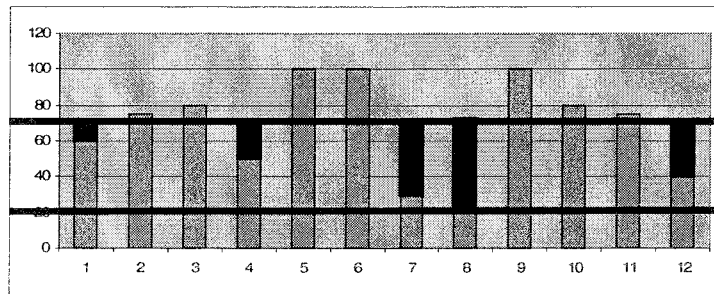
How Does It Work?

- EBA installs, owns, operates system
- EBA maximizes tax benefits
- \$0 installation to district
- 80% offset of district's energy bills
- 25-year contract for solar energy
- Pre-determined payment schedule
- 100% maintenance included

Why Is Now the Time for Solar?

- New SDGE rate structure was created May 1st 2008
- Under new rate, solar users no longer incur high demand charges
- Previous rate led to higher energy costs when solar was installed
- New DG-R rate allows for real solar savings

When Your Energy is Used



Comparative Size of System

- Some San Diego County schools have installed solar systems in recent years (Lemon Grove, Alpine, San Diego USD)
- Those systems produced 10%-20% of districts' energy consumption
- Systems were not installed to save significant amounts of money
- Usually only to environmental issues (LEED)

Santee Proposal: Save \$\$\$

- 80% offset of current utility costs
- Eliminate cost of shade structures from Bond
- System designed specifically to save more money for district
- System reduces peak and semi-peak use
- Night rate is less than half of peak rate
- Sell high. Buy low.

District's Costs

- System cost to Santee School District:

Year 1: \$450,000 = 38% savings

Year 2: \$500,000 = 34% savings

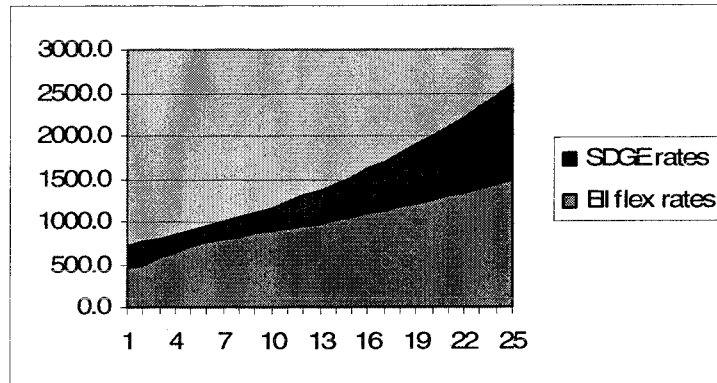
Year 3: \$600,000 = 25% savings

Average savings: 30% per year over term

Total projected savings: \$11,993,000

+ savings from Structures back to Bond program

Cost Comparisons



Financial Benefits

- Pay less than traditional energy bill
- Immediate savings
- Long-term savings of \$11.9M
- No use of bond capacity
- No use of capital funds
- No long-term debt

Environmental Benefits

- Reduce CO2 by 3,600,000 lbs per year
OR equal to:
- planting 9,000 trees per year OR
- removing 200 cars per year OR
- reducing 3,000,000 miles driven.

What Is The Estimated Schedule?

- February 2009
Consideration by the School Board
- Feb – March 2008 (2 months)
Design, Engineering, and Permitting
- April – May 2009 (5-6 months)
Begin site installations
- September – October 2009
Commissioning of solar systems

Energy Innovation Initiative

- Manzana Energy

Art Castaños
art@manzanaenergy.com

619-600-5552 tel

BACKGROUND:

At its February 2008 facilities workshop, the Board of Education directed administration to initiate planning to include 10-classroom buildings at the Chet F. Harritt, Hill Creek, and Pepper Drive schools. The Board's decision was based on the instructional benefits derived from the 10-classroom structure which enhances both science and technology but also student access to physical education facilities. At the September 16, 2008 Board meeting, the Chet F. Harritt 10-classroom addition location and site plan was revised.

Administration is requesting Board review and final approval of the 10-classroom site placement at Chet F. Harritt School. There are some constraints to the latest approved location that administration will discuss with the Board. The public sewer line was difficult to locate but was eventually found on the District's easement and is located near the location last approved for the 10-classroom building and will cause some issues with that placement. Therefore, administration is recommending placement back in the original recommended location on the asphalt.

A new design in the location is attached for Board review. Administration has met with the Principal and staff to discuss playground space and equipment was reviewed with them. Administration will share this information with the Board this evening.

RECOMMENDATION:

It is recommended that the Board of Education discuss the constraints that the public sewer line will include and review and approve the revised 10-classroom addition site plan for Chet F. Harritt.

This item supports the following District goal:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

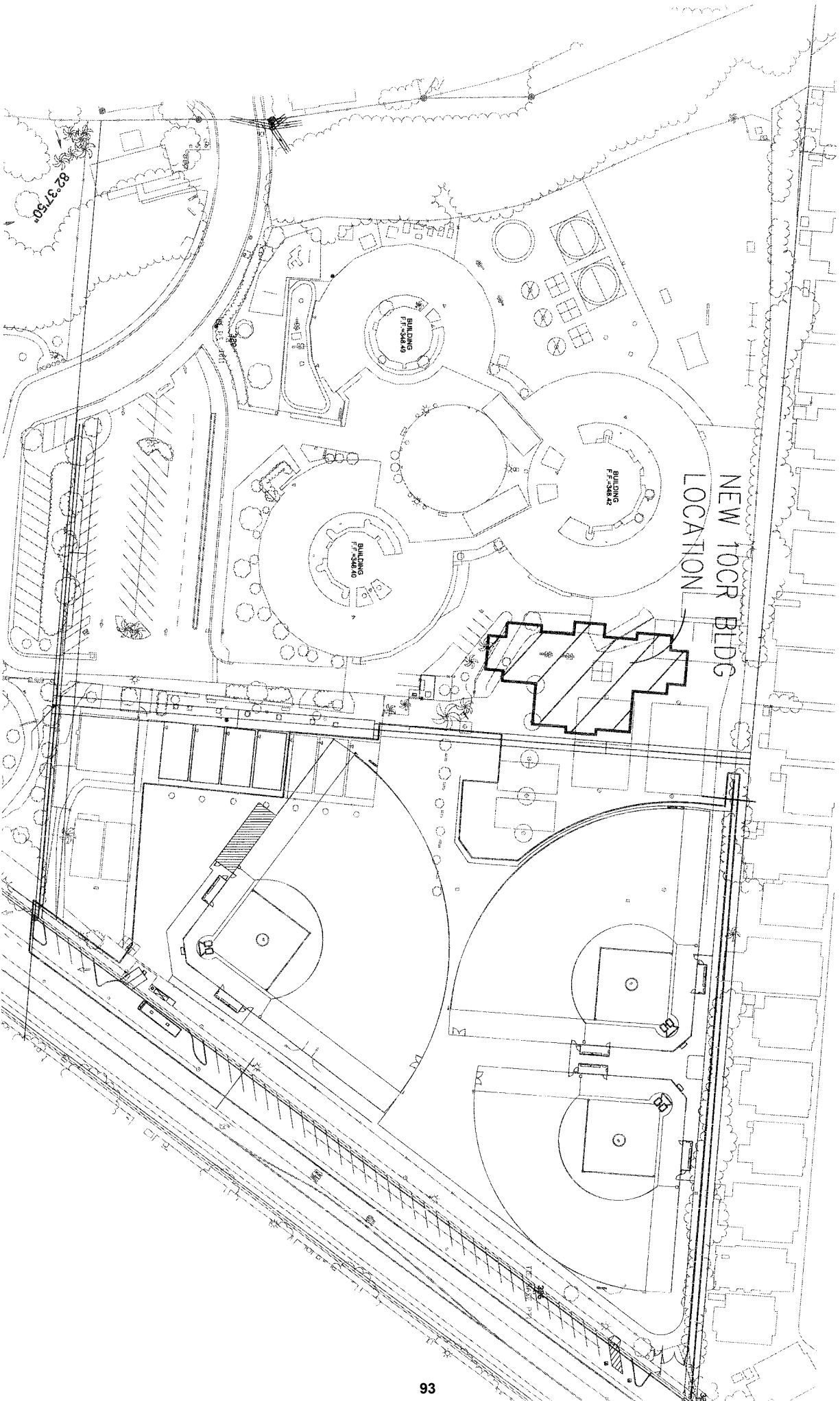
The 10-classroom construction budget at Chet F. Harritt School is \$5.2 million. There is no additional fiscal impact to this revised site plan change. The budget of the Capital

Improvement Program (CIP) is \$128.8 million for nine (9) school modernizations, and this cost will be funded from CIP funds, Prop R bond proceeds, and State modernization matching funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.3.1.
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ALL SITES- STATE MODERNIZATION & ADDITIONS

Project Budget Aging Report

Project Summary by Site

Phase One and Two Bonds (Working Budget)

Code	Category - Item	Chet F. Harritt	Carlton Hills	Carlton Oaks	Cajon Park	Hill Creek	Prospect Avenue	Pepper Drive	Rio Seco	Sycamore Canyon	Budget
Funding Sources											
State	State & Federal Funding	4,694,554	3,924,817	5,124,395	4,565,631	6,718,273	2,862,433	4,278,787	4,949,900	2,420,306	39,539,096
35-00	State School Facilities Fund	4,694,554	3,924,817	5,124,395	4,565,631	6,718,273	2,862,433	4,278,787	4,949,900	2,420,306	39,539,096
	Mod Grant	2,870,035	3,163,859	3,830,741	3,823,288	4,132,311	2,278,672	-	3,661,925	1,847,750	25,608,581
	Supplemental Grant	1,300,000	-	-	-	1,300,000	-	-	-	-	2,600,000
	Jt use grant MP	374,399	458,917	476,781	440,302	476,781	237,340	332,366	476,781	-	3,273,667
	Jt use grant library	-	-	514,832	-	507,140	-	-	509,153	226,135	1,757,260
	Jt use grant tech lab	150,120	302,041	302,041	302,041	302,041	346,421	346,421	302,041	346,421	2,699,588
	Pepper Drive 2017 Mod	-	-	-	-	-	-	3,600,000	-	-	3,600,000
Local	Local District Funding	9,759,741	11,637,133	11,637,903	14,601,649	11,381,898	4,860,605	3,001,974	11,743,243	8,688,404	87,313,550
21-39	Bond Fund	5,937,876	11,257,015	10,565,444	8,221,553	8,340,836	2,793,156	678,787	8,715,416	4,992,831	61,502,914
	Bond Mod Match	1,913,357	2,109,239	2,553,827	2,548,859	2,754,874	1,519,115	-	2,441,283	1,231,833	17,072,387
	Bond Funds	3,500,000	8,386,818	6,717,963	4,930,351	4,300,000	690,280	-	4,986,158	3,188,441	36,700,012
	Jt Use Match	524,519	760,958	1,293,654	742,343	1,285,962	583,761	678,787	1,287,975	572,558	7,730,515
25-01	Barratt Developer Fees	-	-	-	-	-	-	-	-	-	-
25-02	Lenmar Developer Fees	-	-	-	-	-	-	1,790,636	-	-	1,790,636
25-03	Pardee Developer Fees	-	-	-	-	-	-	-	-	-	-
25-18	Other- All and Solar	400,000	20,000	-	600,000	400,000	-	-	-	-	1,420,000
25-38	Re-develop	-	-	-	-	-	-	-	-	-	-
25-40	COPS	3,421,865	360,118	1,072,459	5,780,096	2,641,062	-	-	3,027,827	3,696,573	20,000,000
06-00	QZAB	-	-	-	-	-	2,067,449	532,551	-	-	2,600,000
TOTAL FUNDING		14,454,295	15,561,950	16,762,298	19,167,280	18,100,171	7,723,038	7,280,761	16,693,143	11,109,710	126,852,646
Expenditures											
A	Site Costs	-	-	-	-	-	-	-	-	-	-
B	Planning Costs	1,148,284	1,362,754	1,469,616	1,550,557	1,487,890	761,914	717,502	1,461,152	2,434,290	12,393,959
6200-017	Architect/ Engineering Fees	830,176	1,048,940	1,137,798	1,217,169	1,111,798	558,076	520,808	1,131,020	2,170,394	9,726,179
	Addition- A&E Fees	152,308	390,159	384,618	605,696	152,844	157,155	152,308	379,737	562,155	2,936,981
	Modernization- A&E Fees	677,868	658,780	753,180	611,474	958,954	400,921	368,500	751,283	1,608,239	6,789,198
6200-220	DSA Plan Check Fees	77,614	76,088	82,488	95,544	98,227	36,992	34,453	81,888	46,880	630,173
	0.66%	77,614	76,088	82,488	95,544	98,227	36,992	34,453	81,888	46,880	630,173
6200-230	CDE Plan Check Fees	4,304	4,219	4,574	5,298	5,447	2,051	1,911	4,541	2,600	34,946
	0.036%	4,304	4,219	4,574	5,298	5,447	2,051	1,911	4,541	2,600	34,946
6200-240	Preliminary Tests	58,798	57,642	62,491	37,224	74,414	28,024	26,100	62,037	67,758	474,488
	Asbestos Testing	-	-	-	-	-	-	-	-	-	-
	Surveys	29,399	28,821	31,245	23,024	37,207	14,012	13,050	31,018	17,758	225,535
	Soils	29,399	28,821	31,245	14,200	37,207	14,012	13,050	31,018	50,000	248,953
6200-250	Other Costs- Planning	177,391	175,865	182,265	195,322	198,004	136,770	134,230	181,666	146,658	1,528,173
	Reimbursables- Printing & Bidding .66%	77,614	76,088	82,488	95,544	98,227	36,992	34,453	81,888	46,880	630,173
	CM Pre-Construction	77,778	77,778	77,778	77,778	77,778	77,778	77,778	77,778	77,778	700,000
	Legal & Other Consultants	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	198,000
C	Construction Costs	13,560,613	12,896,250	13,962,940	16,178,440	16,576,102	6,370,389	6,007,108	13,863,055	7,974,390	107,389,287
6200-270	Main Building Contractor	11,759,648	11,528,409	12,498,128	14,476,332	14,882,820	5,604,899	5,220,098	12,407,322	7,103,082	95,480,738
	New Additions	-	5,180,849	5,101,689	8,636,594	5,200,000	-	1,810,102	5,031,959	-	36,161,194
	Modernization	6,559,648	5,139,912	6,317,285	4,696,982	7,343,553	3,734,206	2,959,996	6,082,790	5,232,389	48,066,761
	Jt Use Library / Tech	-	1,207,648	1,079,154	1,142,756	2,339,267	1,870,693	450,000	1,292,573	1,870,693	11,252,784
	Jt Use Tech Lab	-	-	-	-	-	-	-	-	-	-
	Jt Use Multi Purpose Room	-	-	-	-	-	-	-	-	-	-
	Sitework Items	-	-	-	-	-	-	-	-	-	-
6200-272	Construction Management Fees / Reimb.	1,175,965	1,152,841	1,249,813	1,447,633	1,488,282	560,490	522,010	1,240,732	710,308	9,548,074
	General Cond. Bonds and Insurance 5.5%	646,781	634,063	687,397	796,198	818,555	308,269	287,105	682,403	390,670	5,251,441
	CM Fees 4.5%	529,184	518,778	562,416	651,435	669,727	252,220	234,904	558,330	319,639	4,296,633
6200-175	Demolition (CP only)	-	-	-	55,555	-	-	-	-	-	55,555
	Cooling Tower Relocation (CP only)	-	-	-	55,555	-	-	-	-	-	55,555
	Locker Demo (CP only- in Additions Total)	-	-	-	-	-	-	-	-	-	-
6200-274	Other Costs - Construction	575,000	155,000	155,000	155,000	155,000	155,000	155,000	155,000	125,000	1,785,000
	Field Improvements (All except SC)	450,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	-	660,000
	Other Consultants	-	-	-	-	-	-	-	-	-	-
	Quick Start Projects	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	1,125,000
6200-274	Utility Fees / Costs	50,000	60,000	60,000	43,920	50,000	50,000	110,000	60,000	38,000	519,920
	Padre Water / Helix	30,000	30,000	30,000	30,655	30,000	30,000	30,000	30,000	30,000	270,655
	SDG&E	10,000	20,000	20,000	7,265	20,000	10,000	80,000	20,000	-	187,265
	City Bond	10,000	10,000	10,000	6,000	-	10,000	-	10,000	6,000	62,000
D	Construction Testing Costs	176,395	172,926	187,472	217,145	223,242	84,073	78,301	186,110	108,546	1,432,211
6200-280	Const. Testing & HAZMAT Monitoring	176,395	172,926	187,472	217,145	223,242	84,073	78,301	186,110	108,546	1,432,211
	1.5%	176,395	172,926	187,472	217,145	223,242	84,073	78,301	186,110	108,546	1,432,211
E	Construction Inspection Costs	127,596	203,000	168,000	207,000	160,828	68,049	64,201	126,000	50,000	1,174,675
6200-290	Inspection	127,596	203,000	168,000	207,000	160,828	68,049	64,201	126,000	50,000	1,174,675
	IOR	117,596	191,000	156,000	195,000	148,828	56,049	52,201	114,000	38,000	1,068,675
	PM	10,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	106,000
F	Furniture & Equipment Costs	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	675,000
6400-490	Furniture & Equipment Costs	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	675,000
	Library Shelving	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	675,000
G	Project Contingency	542,552	747,895	810,804	939,138	745,600	383,612	338,648	804,913	460,805	5,753,967
6200-099	Project Contingency	542,552	747,895	810,804	939,138	745,600	383,612	338,648	804,913	460,805	5,753,967
	Contingency of Main Bldg. Contractor	542,552	747,895	810,804	939,138	745,600	383,612	338,648	804,913	460,805	5,753,967
TOTAL EXPENDITURES		15,630,440	15,457,825	16,673,832	19,167,281	19,268,663	7,723,037	7,280,760	16,516,229	11,101,032	128,819,099
ENDING BALANCE		(1,176,145)	104,126	88,466	-	(1,168,491)	-	-	176,914	8,679	(1,966,453)
Additional Cost for 10 CR Bldg. vs. 5 CR Bldg.								4,481,454			4,481,454

Discussion and/or Action Item F.4.1. Trimester I 2008 Results and Physical Education Results 2007-2008

Prepared by Emily Andrade
February 3, 2009

BACKGROUND:

Every trimester, students across Santee School District are assessed using District benchmark assessments. These summative assessments are utilized by teachers and administrators to determine student instructional strengths and continued achievement needs.

The Trimester 1 data represented this evening for grades 2 – 5 is summative data from the 1st Quarter Houghton Mifflin Assessment administered in November. The grade 6 – 8 Holt assessment was administered in early October as a pre-test of student knowledge. The mathematics data, grades 2 – 8, is summative representing material covered during the first trimester.

Special education disaggregated student data will be shared this evening as well. Special education assessment guidelines were generated this year as a part of the special education initiatives and additional data is being collected by special education teachers for the first time to ensure understanding of student instructional needs.

Lastly, a summary of the student physical education testing results from Spring 2008 will be reported.

RECOMMENDATION:

Tonight administration will share a brief report with the Board on Trimester 1 student achievement data and physical education testing data. Any additional action is at the discretion of the Board.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

There is no fiscal impact for reporting student achievement data. In 2006, the Board approved a three-year contract with Information Data Management System (IDMS) not to exceed \$150,000. This system is utilized on a daily basis by site and district personnel for analyzing ways to increase student achievement.

STUDENT ACHIEVEMENT:

School sites rely on district benchmark assessment data to understand student instructional needs. Physical education testing helps students, their parents, and the school district understand needs related to student wellness.

Motion:		Second:		Vote:		Agenda Item F.4.1.
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BOARD POLICIES AND BYLAWS Item G.

Citizens wishing to address the Board about a Board Policies and Bylaws item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Board Policies and Bylaw.

BOARD POLICIES AND BYLAWS Item G.1.1.
Prepared by Dr. Lis Johnson
October 7, 2008

First Reading: New and Revised
Board Policies and Bylaws:
BP 0000 – BP 1700
BP 1000 – BP 1700
BP 2000 – BP 2230
BB 9000 – BB 9400

BACKGROUND:

On July 1-2, 2008, Executive Council and their Administrative Secretaries met for two days July 1 and 2 with Bode Owoyele, Director of Policy Development and Manual Maintenance with the California School Boards Association (CSBA). Executive Council and their Administrative secretaries, the Superintendent and the Executive Assistant were able to review all of the CSBA and District policies. In this review, Administration has included edits and added selected CSBA policies to the District list of policies based on new guidelines and laws.

Following Board discussion, the Board requested Administration to schedule dates for Board members to review any or all of the existing, new, and revised Board Policies. Dates have been scheduled to review specific series of the policies that Administration edited and following each review, Administration will bring those specific series reviewed by representative Board members to the entire Board for a first and second reading and approval.

Board members were provided the opportunity to review the policies series 0000, 1000, 2000, and 9000 on January 12, 2009. Administration presents these policies as listed on the attachment for a first reading.

RECOMMENDATION:

New and revised Board Policies and Bylaws in the 000, 1000, 2000, and 9000 series are presented to the Board for a first reading. No action is requested. These policies will return to the Board on February 17, 2009 for a second reading and request for approval.

FISCAL IMPACT:

On February 5, 2008, the Board approved an expense of \$5,445 for the CSBA Board Development Policy Workshop which also included the word processing of a draft and final Board Policy Manual once the Board engages in the complete approval process

STUDENT ACHIEVEMENT IMPACT:

All Board Policies have an impact on student achievement and updating current thought and legalities is critical to this impact.

Motion: _____ Second: _____ Vote: _____ Agenda Item G.1.1.

Board Policy Revision Summary Chart for February 3, 2009

SERIES TITLE	Board Policy #	BP	AR	E	
CONCEPTS AND ROLES					
<i>Vision</i>	0000	BP	AR		New
<i>Philosophy</i>	0100	BP			New
Goals for the School District	0200	BP	AR		No Change
<i>Comprehensive Plans</i>	0400	BP			New
<i>Nondiscrimination</i>	0410	BP			New
School Site Councils and School Improvement Plans – <i>School Plans/Site Councils</i>	0420	BP	AR		Revised
Limitations on School Categorical Expenditures for Personnel Compensation	0420.1		AR		Deleted
School-Based Coordinated Programs	0420.1	BP	AR		Revised
School-Based Coordinated Programs	0420.2	BP			Deleted
Charter Schools	0420.4	BP	AR		Revised
<i>Comprehensive Local Plan for Sp. Ed (SELPA)</i>	0430	BP	AR		New
<i>Technology Plan</i>	0440	BP	AR		New
<i>Comp. Safety Plan</i>	0450	BP	AR		New
<i>Accountability</i>	0500	BP			New
School Accountability Report Card	0510	BP			Revised
COMMUNITY RELATIONS					
<i>Concepts & Roles</i>	1000	BP			New
Youth Services	1020	BP			Revised
Criteria for School Crossing Guards	1030	BP			Deleted
Printed Materials Communication with the Public	1100	BP			Revised
District Materials Sent Home	1101	BP			Deleted
Publicity	1103	BP			Deleted
Media Relations	1112	BP			New

Board Policy Revision Summary Chart for February 3, 2009

SERIES TITLE	Board Policy #	BP	AR	E	
District and School Web Sites	1113	BP	AR		Revised
Loitering and Disturbances	1141	BP			Deleted
Commendations & Awards	1150	BP			New
Parent Teacher Student Association	1210	BP			Deleted
Community Involvement in Decision-Making	1212	BP			Deleted
<i>Citizen Advisory Committees</i>	1220	BP	AR		New
<i>School Connected Organizations</i>	1230	BP	AR		New
Parent/Community Involvement	1235	BP			Deleted
Parental Rights and Responsibilities Regarding Curriculum Issues	1237	BP			Deleted
<i>Volunteer Assistance</i>	1240	BP	AR		New
<i>Visitation/Outsiders</i>	1250	BP	AR		New
<i>Educational Foundations</i>	1260	BP			New
Complaints Concerning District Employees	1312.1	BP	AR	E	Revised
Concerns/Complaints Regarding Concerning Instructional Materials	1312.2	BP	AR		Revised
Uniform Complaint Procedures	1312.3	BP	AR		Revised
<i>Williams Uniform Complaint Process</i>	1312.4		AR		New
Gifts to School Personnel	1313				Deleted
School Related Fund Raising Activities and Solicitation of Funds	1321	BP	AR		Revised
Distribution of Advertising and Promotion for Organizations Outside Santee School District	1325	BP			No Change
Use of School Facilities	1330	BP	AR		No Change
Improvements to Facilities & Maintenance	1330.1	BP			No Change
Access to District Records	1340	BP	AR		No Change
<i>Relations Between other Gov't Agencies & the Schools</i>	1400	BP			New

Board Policy Revision Summary Chart for February 3, 2009

SERIES TITLE	Board Policy #	BP	AR	E	
<i>Relations Between Private Industry & the Schools</i>	1700	BP			New
ADMINISTRATION					
<i>Concepts & Roles</i>	2000	BP			New
Central Administrative Organization	2100	BP			Deleted
Superintendent's Responsibility & Duties	2110	BP			Revised
<i>Superintendent's Governance Standards</i>	2111	BP			New
Employment of Superintendent <i>Superintendent Recruitment & Selection</i>	2120	BP			Revised
Superintendent's Contract	2121	BP			Revised
Superintendent's Responsibility	2122	BP			Deleted
Superintendent Evaluation	2123	BP			Deleted
Evaluation of Superintendent	2140	BP			Revised
Administrators' Work Schedule	2201	BP			Revised
Principal & Vice Principal Rotation	2202	BP			Revised
Supervision of Cafeteria Employees	2203	BP			Deleted
Federal & State Project Grants	2204	BP			Deleted
Safety	2205	BP	AR		Deleted
<i>Administrative Leeway in Absence of Board Policy</i>	2210	BP			New
<i>Representation & Deliberative Groups</i>	2230	BP			New
BYLAWS OF THE BOARD					
Role of the Board (Powers and Responsibilities)	9000	BP			No Change
Powers, Purposes and Duties of the Board of Education	9001	BP			No Change
Professional Governance Standards	9005	BP			Revised
<i>Public Statements</i>	9010	BP			New
Disclosure of Confidential/Privileged Information	9011	BP			Revised

Board Policy Revision Summary Chart for February 3, 2009

SERIES TITLE	Board Policy #	BP	AR	E	
Organization	9100	BP			Revised
Number of Members and Terms of Office	9110	BP			No Change
Officers and Auxiliary Personnel	9120	BP			No Change
President	9121	BP			Revised
Vice President	9121.1	BP			No Change
Secretary	9122	BP			Revised
Clerk	9123	BP			No Change
Attorney	9124	BP			Revised
Board Committees	9130	BP			Revised
Negotiations <i>Board Representative(s)</i>	9140	BP			Revised
Negotiations	9141	BP			No Change
Members' Limits of Authority	9200	BP			Revised
Board of Education Elections	9220	BP			Revised
Candidate's Statement of Qualifications	9220.1	BP			Deleted
Resignation	9222	BP			No Change
Filling Vacancies	9223	BP			Revised
Oath or Affirmation	9224	BP			New
Tie votes in Board Member Elections	9225	BP			Deleted
Orientations of Candidates and New Board Members	9230	BP			No Change
Remuneration and Reimbursements, Other Benefits	9250	BP			Revised
Legal Protection	9260	BP			Revised
Conflict of Interest	9270	BP			No Change
Governance					
Board Policies	9310	BP	AR		Revised
Suspension of Policies, Bylaws and Regulations	9314	BP			Deleted

Board Policy Revision Summary Chart for February 3, 2009

SERIES TITLE	Board Policy #	BP	AR	E	
Meetings and Notices	9320	BP			Revised
Closed Session Purposes and Agendas	9321	BP			Revised
Closed Session Actions & Reports	9321.1	BP			No Change
Agenda/Meeting Materials	9322	BP			Revised
Meeting Conduct	9323	BP			Revised
Actions by the Board	9323.2	BP	AR		Revised
Board Minutes and Recordings	9324	BP			Revised
Membership in Associations	9330	BP			No Change
Board of Self-Evaluation	9400	BP			No Change

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item H.

CLOSED SESSION Item I.

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will now go into Closed Session to discuss:

- 1. Conference with Legal Counsel (Govt. Code § 54956.9 subdivision b):**
Pending Litigation (One case.)
Legal Representation: Nowell A. Lantz, Attorney at Law
- 2. Liability Claim**
Clamant: Sprotte + Watson Architect Planning
Agency claims against: Santee School District
- 3. Conference with Labor Negotiator (Govt. Code § 54956.8)**
Agency Negotiator: Minnie Malin, Director, Human Resources
Employee Organizations: Santee Teachers Association
California School Employees Association
Purpose: Negotiations
- 4. Public Employment Matters (Govt. Code § 54957)**
Public Employee Discipline/Dismissal/Release
Superintendent

RECONVENE TO OPEN SESSION Item J.

ADJOURNMENT Item K.